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## MEETING NOTICE

### NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on September 25, 2014. The meeting will be held at the Lake City Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida. Dinner will start at 7:00 p.m. and the meeting at 7:30 p.m.

*Please call the Council at (352) 955-2200, or (800) 226-0690, or email [laine@ncfrpc.org](mailto:laine@ncfrpc.org) by September 22nd to let us know if you will be attending the meeting. (You can call after hours and leave a message on voice mail too.) **THANK YOU.***

(Location Map on Back)

*Please be advised that the Council meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on North Central Florida Regional Planning Council Full Packet.)*

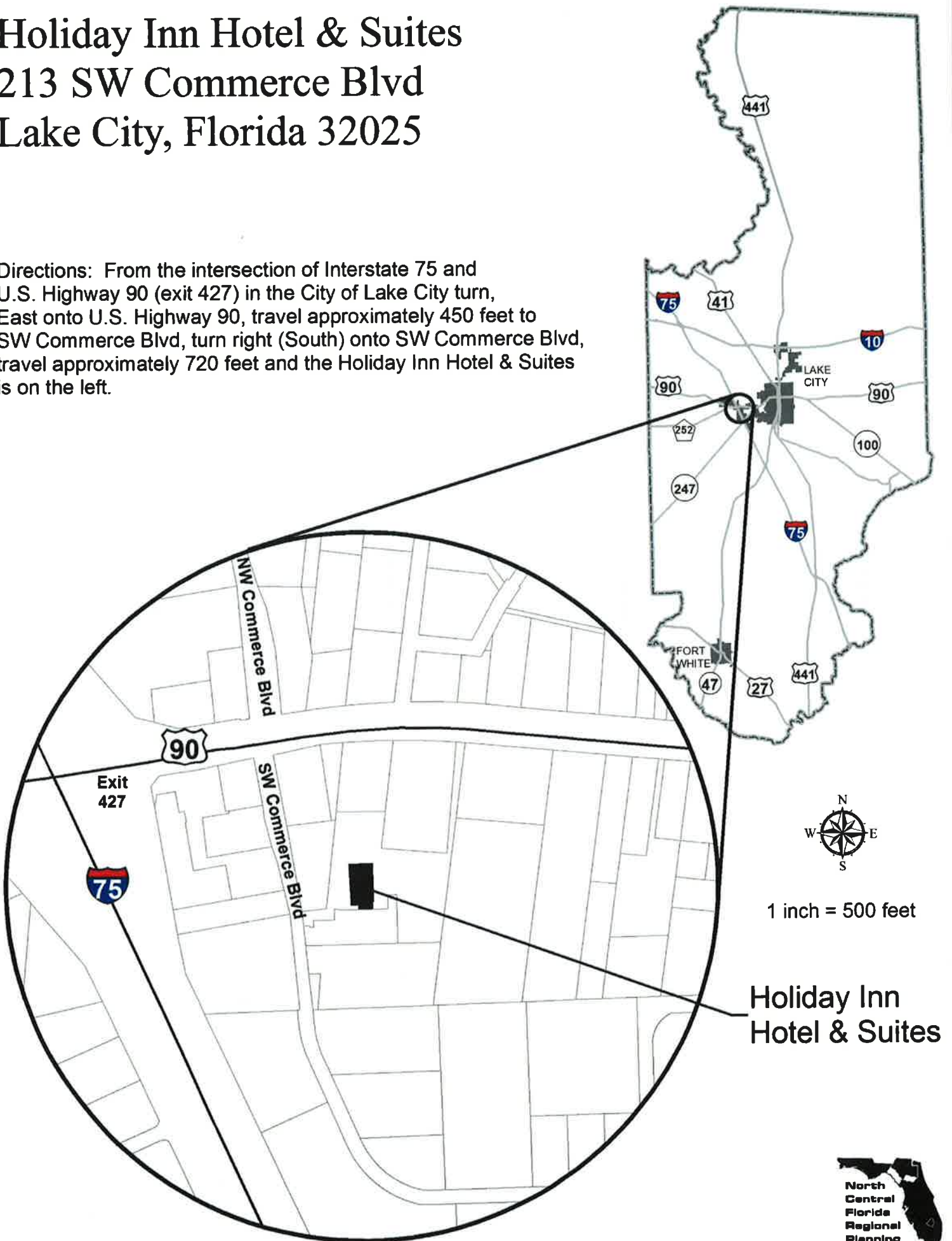
Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.

# Holiday Inn Hotel & Suites

## 213 SW Commerce Blvd

### Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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## AGENDA

### NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Holiday Inn Hotel & Suites  
213 Southwest Commerce Boulevard  
Lake City, Florida

September 25, 2014  
7:30 p.m.

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VII. EX-OFFICIO MEMBER REPORTS

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This agenda item provides an opportunity for citizens to address the Council on any matter not included on the agenda. The comment period is limited to three minutes for each individual. Speaker forms are available at the sign-in table.

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
MINUTES

Holiday Inn Hotel & Suites  
Lake City, Florida

August 28, 2014  
7:30 p.m.

MEMBERS PRESENT

Stephen Bailey, Columbia County  
**LaBarfield Bryant, City of Jasper**  
Beth Burnam, Hamilton County  
Craig Carter, City of Gainesville  
Jim Catron, City of Madison  
**Louie Davis, City of Waldo**  
**Rick Davis, Madison County**  
**Donnie Hamlin, Lafayette County**  
*James Montgomery, Columbia County*  
**Garth Nobles, Jr., City of Live Oak**  
Patricia Patterson, Taylor County  
Lauren Poe, City of Gainesville  
**Daniel Riddick, Bradford County**  
DeLoris Roberts, City of Hawthorne  
**Carolyn Spooner, City of Starke**  
**Kenrick Thomas, Gilchrist County**  
*Lorene Thomas, Dixie County*  
Wesley Wainwright, Suwannee County  
Randy Wells, City of Gainesville  
**Robert Wilford, City of Alachua**  
Stephen Witt, City of Lake City

NON-VOTING DELEGATE PRESENT

None

EX-OFFICIO MEMBER REPRESENTATIVES  
PRESENT

Carlos Herd, Suwannee River Water  
Management Department  
Roni Jordan, Florida Department of  
Environmental Protection

MEMBERS ABSENT

Susan Baird, Alachua County  
Bob Barnas, City of High Springs  
Ed Braddy, City of Gainesville  
Mike Byerly, Alachua County  
**Charles Chestnut IV, Alachua County**  
Don Cook, City of Perry  
Rusty DePratter, Columbia County  
*Sandra Haas, Suwannee County*  
Jason Holifield, Dixie County  
Robert Hutchinson, Alachua County  
Timothy Marden, City of Newberry  
Frank Ogborn, City of Archer  
M. Wayne Smith, Union County  
Helen Warren, City of Gainesville  
*Charles Williams, Hamilton County*  
*Mike Williams, Madison County*

OTHERS PRESENT

Tony Carvajal, Florida Chamber Foundation  
Diana Davis  
Doug Jones, City of Archer  
Susan Ramsey, Hamilton County Industrial  
Industrial Development Authority  
Joe Riddick

COUNCIL ATTORNEY PRESENT

None

STAFF PRESENT

Steven Dopp  
Carmelita Franco  
Scott Koons  
Carol Laine

**Board Members names are bolded**  
*Gubernatorial Members names are italicized*

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Spooner called the meeting to order at 7:33 p.m. with an invocation given by Commissioner Riddick and a pledge of allegiance to the flag. Chair Spooner stated that there was a quorum of the Council.

Chair Spooner welcomed and introduced Susan Ramsey, Executive Director of the Hamilton County Industrial Development Authority and Chair of the Comprehensive Economic Development Strategy Committee, Diana Davis, wife of Council member Mayor Louie Davis, Doug Jones, Vice Mayor, City of Archer and Joe Riddick, past member and former Council Chair from Bradford County.

II. GUEST SPEAKER - Tony Carvajal, Executive Vice President, Florida Chamber Foundation

Scott Koons, Executive Director, introduced and welcomed Tony Carvajal, Executive Vice President, Florida Chamber Foundation. Mr. Carvajal made a presentation to the Council concerning the Florida Chamber Foundation's Six Pillars approach to regionally strengthen the economic vitality of the State.

Chair Spooner thanked Mr. Carvajal for his presentation and comments.

III. APPROVAL OF MINUTES - June 26, 2014

Chair Spooner asked that the minutes of the June 26, 2014 meeting be approved as written.

**ACTION: Commissioner Wilford made the motion, with a second by Councilman Bryant to approve the minutes of the June 26, 2014 meeting as written. The motion carried unanimously.**

IV. CONSENT AGENDA

- A. Monthly Financial Reports - June 2014 and July 2014
- B. Local Government Comprehensive Planning Assistance Service Agreements  
Fiscal Year 2014-15
- C. Hazardous Waste Monitoring Verification and Notification Services Agreements  
Fiscal Year 2014-15
- D. Agreement with Florida Division of Emergency Management  
to Update Hazards Analyses - Fiscal Year 2014-15
- E. Community Development Block Grant Administrative Service Agreement  
Fiscal Year 2013 - Town of Mayo
- F. Transportation Disadvantaged Program Local Coordinating Board Appointments

Chair Spooner asked if there were any questions regarding any of the items on the Consent Agenda and requested that these items be approved.

**ACTION:** Lorene Thomas made the motion, with a second by Councilman Bryant, to approve the items on the Consent Agenda. The motion carried unanimously.

V. CHAIR'S REPORT - Transportation Disadvantaged Program Resolution of Appreciation  
Jaqueline Loubet and Rayford Riels

**ACTION:** Commissioner Patterson made the motion, with a second by Commissioner Roberts, to approve the Transportation Disadvantaged Program Resolutions of Appreciation for past services for Jaqueline Loubet and Rayford Riels. The motion carried unanimously.

VI. COMMITTEE REPORTS

A. Executive Committee

1. Restatement and Amendment to the Council's Employee Pension Plan

Mr. Koons stated that the Council has been advised by its pension plan consultant, Pension Plan Professionals, Inc., that a restatement of the Council's employee pension plan and the adoption of a "PPA Restatement" Amendment, is required by the Internal Revenue Service Announcement 2014-18 to maintain the employee pension plan in a qualified status with the Internal Revenue Service

**ACTION:** Commissioner Catron made the motion, with a second by Lorene Thomas, to approve the restatement of the Council's employee pension plan in accordance with the requirements of the "second-six-year period" set forth in Internal Revenue Service Announcement 2014-18 and adoption of the "PPA Restatement", to the Council's employee pension plan, authorize Pension Plan Professionals, Inc. to submit the restated pension plan and amendment to the Internal Revenue Service on behalf of the Council, and pay Pension Plan Professionals, Inc., for these services in the fixed fee amount of \$1,125. The motion carried unanimously.

2. Employee Health Insurance Proposal

Mr. Koons stated that United Healthcare has offered to continue health insurance coverage for the Council with an increase in premiums for the coming year beginning September 1, 2014. He stated that the total increase in cost to the Council for the coming year would be \$1,338 per month, or an increase of 15.0 percent. The resulting total monthly cost to the Council would be \$10,258.

Mr. Koons also stated that United Healthcare is proposing no change in life insurance premiums for the coming year. United Healthcare is proposing to decrease the cost for dental insurance to employees for the coming year by (\$15) per month or a decrease of (3.6) percent. The resulting total monthly cost to employees would be \$405.

Mr. Koons stated that staff secured alternative proposals for health insurance from United Healthcare for consideration by the Executive Committee. He stated that the alternative proposals include reductions in benefits for employees. He also reported

that the Executive Committee recommends renewing the existing Plan LGN for employee health insurance, Plan F5430 for dental insurance and life insurance with UnitedHealthcare for the year beginning September 1, 2014.

**ACTION: Commissioner Wells made the motion, with a second by Commissioner Wilford, to approve the proposal received from UnitedHealthcare to renew existing Plan LGN for employee health insurance, Plan F5430 for dental insurance and life insurance for the year beginning September 1, 2014. The motion carried unanimously.**

**B. Clearinghouse Committee**

Due to the absence of Clearinghouse Committee Chair Sandra Haas, James Montgomery, Clearinghouse Committee Vice-Chair, gave the Clearinghouse Committee report. He stated that the Clearinghouse Committee met earlier in the evening and reviewed four local government comprehensive plan amendments.

- #70 - Suwannee County Comprehensive Plan Adopted Amendment
- #71 - City of Gainesville Comprehensive Plan Adopted Amendment
- #72 - Lafayette County Comprehensive Plan Adopted Amendments
- #73 - Taylor County Comprehensive Plan Adopted Amendment

Mr. Montgomery stated that the Committee found that the local government comprehensive plans, as amended, were not anticipated to result in significant adverse impacts to regional facilities, Natural Resources of Regional Significance or adjoining local governments. Mr. Montgomery stated that the Clearinghouse Committee recommended forwarding these findings to the respective local governments and the Florida Department of Economic Opportunity as regional comment. He also reported that some of the County road names identified in the Transportation Element of Clearinghouse Committee item #72 - Lafayette County Comprehensive Plan Adopted Amendments are out of date and should be updated.

**ACTION: Mr. Montgomery made the motion, with a second by Commissioner Poe, to approve the Clearinghouse Committee recommendation concerning Item #70 Suwannee County Comprehensive Plan Adopted Amendment, Item #71 City of Gainesville Comprehensive Plan Adopted Amendment, Item #72 Lafayette County Comprehensive Plan Adopted Amendment, including a Comment noting out-of-date County road names and recommending that the names be updated, and Item #73 Taylor County Comprehensive Plan Adopted Amendment. The motion carried unanimously.**

**C. Audit Committee - Engagement Letter for Fiscal Year 2013-14 Audit**

Mr. Koons stated that the Council selects an auditor for a three-year period, with the condition that an engagement letter be approved each year to ensure that the auditor is conducting the audits in an acceptable manner. The current auditor was selected in 2013 and has conducted one audit under this series. Therefore, it is recommended that a second engagement letter be entered into for the audit of Fiscal Year 2013-14.

Mr. Koons also stated the lump sum fee has been set at \$14,783 in accordance with the proposal made by the auditor to adjust the fee each year in an amount equal to the percent



increase/decrease of the Consumer Price Index for All Urban Consumers, not to exceed five percent each year. This fee is \$283 more than the fee charged for the Fiscal Year 2012-13 audit.

**ACTION:** Commissioner Wells made the motion, with a second by Lorene Thomas, to authorize the Chair to execute an engagement letter with the auditing firm of Powell and Jones, Certified Public Accountants, of Lake City to conduct the Fiscal Year 2013-14 audit of the Council's accounts for a lump sum fee for this service of \$14,783, with the understanding that this engagement includes an audit of the Council's Employee Pension Plan for the same fiscal year. The motion carried unanimously.

D. Comprehensive Economic Development Strategy Committee Report

Ms. Susan Ramsey, Comprehensive Economic Development Strategy Committee Chair, reported that since 1978, the Council has been designated by the U. S. Economic Development Administration as an Economic Development District. As such, she stated that the Council is responsible for developing and adopting a Comprehensive Economic Development Strategy. The purpose of the strategy is to analyze the regional economy and serve as a guide for establishing regional goals and objectives, developing and implementing a regional plan of action and identifying investment priorities and funding sources.

Ms. Ramsey stated that based upon the recommendation of the Comprehensive Economic Development Strategy Committee, the Council adopted the current Comprehensive Economic Development Strategy in September 2012. She added that the Comprehensive Economic Development Strategy Committee met on August 19, 2014 to review activities conducted during the past six months to support the goals and objectives of the Comprehensive Economic Development Strategy.

Chair Spooner thanked Ms. Ramsey for her report.

VII. EX-OFFICIO MEMBER REPORTS

Carlos Herd, Suwannee River Water Management District, reported that the minimum flows and levels for the Lower Santa Fe and Ichetucknee Rivers administrative hearing has been held and the administrative law judge has not yet issued a recommended order. He also stated that applications for the River Cost Share Program for local governments need to be submitted to the District by mid-October 2014.

Roni Jordan, Florida Department of Environmental Protection, stated that there will be a training session on Managing Hazardous Waste in Medical Facilities on September 11, 2014. The training will be held at the Northeast District office in Jacksonville, Florida.

VIII. CITIZEN COMMENTS - None

IX. EXECUTIVE DIRECTOR'S REPORT

A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the 11 regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. He stated that the accomplishments of the Association's Director of Intergovernmental Affairs, Sheri Coven, are reported each month to the Council. He also highlighted several of the accomplishments listed in the June 2014 and July 2014 monthly activity reports included in the Council meeting packet.

B. Florida Regional Councils Association Policy Board Meeting

Mr. Koons reported that Chair Carolyn Spooner, Immediate Past Chair Garth Nobles, Jr., and he attended the semi-annual meeting of the Florida Regional Councils Association Policy Board held in Hollywood on August 15, 2014. He reported that the Policy Board elected officers for Fiscal Year 2014-15. He also reported that the Policy Board reviewed a financial report, approved a budget amendment and adopted bylaws amendments. The Policy Board also adopted the 2014-15 Fiscal Year Florida Regional Councils Association Budget. In addition, he reported that the Florida Regional Council Association held Part 2 of the Strategic Retreat and developed an action plan to implement recommendations from the Part 1 Strategic Retreat Report.

C. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard reports metrics for each of the Six Pillars benchmarked to the other 49 states. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He reviewed the August 2014 Scorecard™ included in the Council meeting packet.

D. 2013-14 Member Certificates of Outstanding Attendance

Mr. Koons stated that an essential component of the ability of the Council to conduct its business is the regular attendance of members at Council meetings. A Council Member Attendance Recognition Program was established by the Council at the May 22, 2008 Council meeting to recognize the commitment of those Council members actively engaged in the organization by regularly attending Council meetings.

He awarded a Certificate of Outstanding Attendance to Garth Nobles, Jr. from the City of Live Oak in recognition of his attendance at every scheduled Council Meeting during Program Year 2013-2014.

E. Executive Directors Cup

Mr. Koons stated that in furtherance of the Council Member Attendance Recognition Program and to encourage attendance at Council meetings, an Executive Director's Cup is awarded each year to recognize the perfect attendance by either county, city or gubernatorial members during a program year. For Program Year 2013-14, he jointly awarded the Executive Director's Cup to the city members and gubernatorial members.

F. Regional Directory

Mr. Koons stated that, pursuant to Council authorization, staff prepared an updated regional directory of local governments in the region and state and federal agencies. He reported that the week of August 4, 2014, the 2014 Regional Directory was mailed to Council members, local, regional, state and federal officials, and planning and related agencies. He added that a downloadable version of the 2014 Regional Directory in pdf format is also available on the Council website at [www.ncfrpc.org](http://www.ncfrpc.org).

G. Check Fraud Status Report

Mr. Koons reported that on March 20, 2013, a fraudulent check in the amount of \$49,523.00 that was written on the Council's bank account was processed and paid by Wells Fargo. Also on March 20, 2013, Council staff filed an affidavit of check fraud concerning this matter with Wells Fargo. On March 25, 2013, Council staff filed a crime report concerning this matter with the Gainesville Police Department. On April 18, 2013, the Council Attorney sent a letter to Wells Fargo requesting that Wells Fargo remit to the Council within 30 days the unauthorized \$49,523.00 released by Wells Fargo from the Council's account. He added that on June 3, 2013, attorneys for Wells Fargo responded via letter stating that Wells Fargo will not reimburse the Council for the \$49,523.00 released from the Council's account by Wells Fargo.

Mr. Koons stated that at their meeting on July 25, 2013, the Council authorized the Council Attorney to file a lawsuit against Wells Fargo to recover the unauthorized \$49,523.00, to engage Stanley Cushman from the law firm of Scruggs and Carmichael to serve as co-counsel for the lawsuit and to designate Scott Koons, Executive Director, as the Council's representative concerning all matters related to such lawsuit. He stated that on August 6, 2013, a lawsuit was filed against Wells Fargo to recover the Council's funds.

Mr. Koons further reported that on September 9, 2013, Wells Fargo responded to the complaint by filing a Motion to Compel Arbitration. Council Attorney Wershow and Co-Counsel Cushman responded to the motion stating that arbitration does not apply to the dispute and have filed a motion for a hearing on the motion to compel arbitration. A hearing originally scheduled for October 30, 2013 in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida on the Motion to Compel Arbitration filed by Wells Fargo to resolve the dispute between the Council and Wells Fargo was rescheduled for January 24, 2014. Mr. Koons reported that at the conclusion of the hearing, the Circuit Court granted the Motion to Compel Arbitration.

Mr. Koons reported that a letter was sent to Wells Fargo on May 13, 2014 requesting additional information concerning the disputed check. He further reported that Wells Fargo responded to that letter earlier in the week. Council Attorney Jon Wershow and Co-Council Stanley Cushman are continuing to coordinate with the attorney of Wells Fargo on the selection of an arbitrator and scheduling of the arbitration hearing.

Chair Spooner informed the Council that the next Council meeting will be held on September 25, 2014 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 8:35 p.m.

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Carolyn B. Spooner, Chair

9/25/14  
Date




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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Monthly Financial Report - August 2014

Please find attached a copy of the Monthly Financial Report for the Council's activities for August 2014. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date. Status of the adjusted general fund balance of the Council at the end of the month is also provided on the attached Monthly Financial Report.

#### Revenue

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of eleven months was 68 percent of budget.

#### Expenditures

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of eleven months are 74 percent of budget. It is anticipated that the year should end with revenues exceeding expenditures.

#### Conclusion

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation. If you have any questions concerning this matter, please do not hesitate to contact me.

If you have any questions concerning this matter, please do not hesitate to contact me.

#### Attachment

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# **NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**

## **Summary Financial Statement (Unaudited)**

**August 31, 2014**

### **BALANCE SHEET**

#### **ASSETS**

##### **Current Assets**

Checking / Savings	1,129,560
Accounts Receivable	485,348
Other Current Assets	33,044

Total Current Assets	<u>1,647,952</u>
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TOTAL ASSETS	<u>1,647,952</u>
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#### **LIABILITIES & EQUITY**

##### **Liabilities**

##### **Current Liabilities**

Accounts Payable	18,900
Other Current Liabilities	128,072

Total Liabilities	<u>146,972</u>
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Equity	<u>1,500,980</u>
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TOTAL LIABILITIES & EQUITY	<u>1,647,952</u>
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**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**Summary Financial Statement (Unaudited)**  
**August 31, 2014**

**SUMMARY STATEMENT**

	<b>Adopted Budget FY 2013 - 14</b>	<b>August 2014</b>	<b>Year to Date</b>	<b>Percent of Budget</b>
<b>Revenue</b>	1,969,300	106,172	1,348,839	68%
<b>Expenses</b>	1,969,300	125,005	1,463,026	74%



# NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

## Summary Financial Statement (Unaudited)

August 31, 2014

### REVENUE

Account	Adopted Budget FY 2013 - 14	August 2014	Year to Date	Percent of Budget
Program Development	23,900	238	18,271	76%
Regional Planning				
State Planning & Review	50,000	0	50,000	100%
Developments of Regional Impact Review	15,000	0	0	0%
Public Safety & Regulatory Compliance				
Homeland Security Activities	57,000	0	23,700	42%
Statewide Hurricane Evacuation Study	10,000	0	6,073	61%
Hazardous Waste Monitoring	42,400	0	0	0%
Local Emergency Planning Committee	93,500	0	70,576	75%
Hazards Analyses	9,700	0	9,119	94%
Transportation				
Gainesville Urbanized Area Transportation Planning	621,000	26,736	297,201	48%
Gainesville Urbanized Area Mass Transit	170,000	0	159,356	94%
Transportation Disadvantaged - Alachua County	24,200	0	18,310	76%
Transportation Disadvantaged - Region	173,600	0	129,129	74%
Economic Development				
Comp Econ Development Strategy & Tech Assistance	108,000	0	92,250	85%
Original Florida Tourism Task Force Staffing	35,000	2,635	10,334	30%
Original Florida Tourism Task Force	43,000	0	57,788	134%
Vision North Central Florida		0	7,818	
Local Government Assistance				
General Technical Services	10,000	0	10,000	100%
FDEO Economic Profile		0	25,000	
City & County Planning Services	307,000	68,563	276,867	90%
Community Development Block Grant Administration	176,000	8,000	87,047	49%
<b>Total Revenue</b>	<b>1,969,300</b>	<b>106,172</b>	<b>1,348,839</b>	<b>68%</b>



# NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

## Summary Financial Statement (Unaudited)

August 31, 2014

### EXPENDITURES

Account	Adopted Budget FY 2013 - 14	August 2014	Year to Date	Percent of Budget
Audit	15,000	0	14,500	97%
Building Debt Service	11,200	0	10,563	94%
Building Occupancy & Grounds	40,000	2,242	26,279	66%
Contractual Services	72,000	2,250	80,605	112%
Dues, Publications & Subscriptions	47,000	780	36,637	78%
Furniture & Equipment	15,000	0	8,674	58%
Insurance and Bonding	17,000	4,140	13,906	82%
Legal Costs	12,000	5,010	32,095	267%
Machine Rental/Maintenance	5,000	0	4,648	93%
Meeting Expenses	20,000	2,228	15,614	78%
Moving Expense	2,000	0	0	0%
Office Supplies	30,000	9,332	24,933	83%
Personnel Costs	1,397,200	86,004	1,034,702	74%
Postage	8,000	1,323	7,017	88%
Printing	3,000	0	2,173	72%
Recruiting	2,000	365	365	18%
Reproduction	12,000	156	10,442	87%
Telephone	7,000	566	5,367	77%
Travel	97,000	7,520	66,458	69%
Original Florida Tourism Task Force	43,000	3,089	68,048	158%
Contingency	113,900	0	0	0%
<b>Total Expenses</b>	<b>1,969,300</b>	<b>125,005</b>	<b>1,463,026</b>	<b>74%</b>





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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SK*

SUBJECT: U. S. Economic Development Administration  
 Short-Term Planning and State Planning Grant Amendment

RECOMMENDATION:

**Authorize the Executive Director to submit a six-month extension amendment for the Federal Assistance for a Short-Term Planning and State Planning Investment Grant awarded by the U.S. Economic Development Administration in the amount of \$200,000 and authorize the Chair to execute the time extension.**

BACKGROUND:

The Florida Regional Councils Association is undertaking a Leadership Training and Capacity Building for Statewide Economic Development initiative. Funding for this initiative has been provided by the U.S. Economic Development Administration in the form of a Short-Term Planning and State Planning Grant in the amount of \$200,000 being matched with an additional \$50,000 of Florida Regional Councils Association funds for a total project cost of \$250,000.

In order to qualify for a 20 percent match level, a regional planning council, serving as a U.S. Department of Commerce designated economic development district, with at least one county with a per capita income that is equal to or less than 50 percent of the average national per capita income, had to file the grant application. The only two counties in Florida that meet this criteria are Lafayette County at 48.7 percent and Union County at 49.7 percent. Thus, the Council was the grant applicant for this project with the understanding that the Florida Regional Councils Association is providing the \$50,000 in matching funds.

In order to complete all activities pursuant to the Leadership Training and Capacity Building for Statewide Economic Development initiative, including the Florida Regional Councils Association Policy Board Retreat held on January 9-10, 2014 and the Florida Regional Councils Association Policy Board Retreat Part 2 held on August 15, 2014 retreat report and action plan, it is recommended that a six-month time extension amendment be filed with the U.S. Economic Development Administration.

If you have any questions concerning this matter, please do not hesitate to contact me.

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Dedicated to improving the quality of life of the Region's citizens,  
 by coordinating growth management, protecting regional resources,  
 promoting economic development and providing technical services to local governments.








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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 18, 2014

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director   
SUBJECT: Transportation Disadvantaged Coordinating Board Appointment

RECOMMENDATION:

**Appoint Alicia Fowler to the Gilchrist County Transportation Disadvantaged Coordinating Board as the alternate Florida Department of Elder Affairs Representative.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended that Ms. Fowler be appointed to the Gilchrist County Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.





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September 25, 2014

Ms. Alicia M. Fowler  
100 SW 75th Street, Suite 301  
Gainesville, FL 32607

RE: Florida's Transportation Disadvantaged Program

Dear Ms. Fowler:

This letter is in regard to Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. As you know, the purpose of this program is to assist individuals who are unable to transport themselves because of age, disability or income status.

The North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the Gilchrist County Transportation Disadvantaged Coordinating Board. The Council appointed you the alternate Florida Department of Elder Affairs Representative on the Board at its September 25, 2014 meeting.

We look forward to working with you to successfully plan and coordinate transportation disadvantaged services. If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, Senior Planner, at extension 110.

Sincerely,

Carolyn B. Spooner  
Chair

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September 18, 2014

TO: Council Members  
FROM: Carolyn B. Spooner, Chair  
SUBJECT: Resolution of Appreciation - Don Cook

**RECOMMENDATION:**

**Approve the attached resolution of appreciation for former Councilman Don Cook.**

**BACKGROUND:**

As a token of appreciation for his service on the Council since December 2012 and in recognition of his commitment and concern for the growth and development of the north central Florida area, the attached resolution of appreciation is recommended for approval by the Council.

Attachment

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 26, 2014

Mr. Don Cook  
104 Bishop Boulevard  
Perry, FL 32347

Dear Don:

On behalf of the entire Planning Council, I want to express our regret that you will no longer be representing the City of Perry on the Council. Certainly your interest in the organization and your concern for growth and development in the north central Florida area has made you a valuable asset to the Council.

As a token of our appreciation for your service, the Council, at its regular meeting on September 25, 2014, unanimously approved the enclosed resolution. I hope this adequately expresses the feeling we have for the loss of your leadership as a Council member.

Sincerely,

Carolyn B. Spooner  
Chair

Enclosure

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# Resolution

## OF APPRECIATION

WHEREAS, Don Cook has been representing the City of Perry on the North Central Florida Regional Planning Council since December 2012;

WHEREAS, Don Cook has ably discharged his duties throughout his association with the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Don Cook for the dedicated service he has rendered to the North Central Florida Regional Planning Council, and for his concern for the future growth and development of this area and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Don Cook.

\_\_\_\_\_  
Carolyn B. Spooner, Chair

ATTEST:

\_\_\_\_\_  
Rick Davis, Secretary-Treasurer

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING  
OF SEPTEMBER 25, 2014.







**V.C.**

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 18, 2014

TO: Council Members

FROM: Carolyn B. Spooner, Chair

SUBJECT: Executive Director Elected Secretary of the  
National Association of Development Organizations

Our executive director, Scott Koons, has been elected Secretary of the National Association of Development Organizations.

The National Association of Development Organizations provides advocacy, education, research and training to a national network of 520 regional development organizations primarily serving small metropolitan and rural regions. The Association is an advocate for federal programs and policies that promote regional strategies and solutions for addressing local community and economic development needs. The National Association of Development Organizations and the National Association of Development Organizations Research Foundation identify and promote best practices, analyze the impact of federal policies and programs on regional development organizations and local communities, and examine the latest trends and developments in the field of regional community and economic development.

As the premier organization for the executive leaders and professional staff of the nation's regional development organizations, the National Association of Development Organizations and its members have worked together since 1967 to promote the regional cooperation of local governments and communities. In 1988, the National Association of Development Organizations Research Foundation was founded to serve as the research and professional development affiliate of the Association.

Congratulations to Scott.

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by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.





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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Resolution Recognizing 50th Anniversary of  
West Florida Regional Planning Council

RECOMMENDATION:

**Approve the attached resolution recognizing the 50th anniversary of the West Florida Regional Planning Council.**

BACKGROUND:

In recognition of 50 years of service to its citizens and member local governments as the third regional planning council in the State, the attached resolution is recommended for approval by the Council.

The West Florida Regional Planning Council is celebrating its 50th year as a regional planning council in 2014. The West Florida Regional Planning Council has engaged in strategic regional planning, comprehensive economic development strategic planning, emergency preparedness planning, transportation planning, environmental planning and education and intergovernmental review activities to coordinate planning for the future of the Region since it was formed in 1964. They have brought together local governments and gubernatorial appointees to provide a venue for analyzing issues, resolving problems, and sharing solutions among the jurisdictions of Bay, Escambia, Holmes, Okaloosa, Santa Rosa, Walton and Washington Counties.

If you have any questions concerning this matter, please do not hesitate to contact me.

**Attachment**

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RESOLUTION NO. 2014-04

A RESOLUTION OF THE NORTH CENTRAL  
FLORIDA REGIONAL PLANNING COUNCIL  
RECOGNIZING THE 50TH ANNIVERSARY OF WEST  
FLORIDA REGIONAL PLANNING COUNCIL

WHEREAS, the West Florida Regional Planning Council was formed as the third regional planning council in the State of Florida in 1964; and

WHEREAS, the mission of the West Florida Regional Planning Council is to provide professional planning, coordinating and advisory services to local governments, state and federal agencies and the public in order to preserve and enhance the quality of life in northwest Florida; and

WHEREAS, local governments throughout the Region recognize the need for regional coordination to address community issues that extend beyond county and municipal boundaries; and

WHEREAS, the West Florida Regional Planning Council has engaged in strategic regional planning, comprehensive economic development strategic planning, emergency preparedness planning, transportation planning, environmental planning and education and intergovernmental review activities to coordinate planning for the future of the Region; and

WHEREAS, for the past 50 years, the West Florida Regional Planning Council has brought together local governments and gubernatorial appointees to provide a venue for analyzing issues, resolving problems, and sharing solutions among the jurisdictions of Bay, Escambia, Holmes, Okaloosa, Santa Rosa, Walton and Washington Counties.

NOW, THEREFORE, BE IT RESOLVED, that the North Central Florida Regional Planning Council congratulates the West Florida Regional Planning Council on its 50th Anniversary and recognizes its contributions in advancing the regional agenda.

DULY ADOPTED by the North Central Florida Regional Planning Council this 25th day of September 2014.

NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

Attest:

\_\_\_\_\_  
Scott R. Koons, Executive Director

\_\_\_\_\_  
Carolyn B. Spooner, Chair







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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Proclamation Declaring October 2014 as Community Planning Month

RECOMMENDATION:

**Approve the attached proclamation declaring October 2014 as Community Planning Month in the north central Florida region.**

BACKGROUND:

The month of October 2014 has been chosen to celebrate National Community Planning Month. The American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of life in communities and the environment.

It is recommended that the Council join in the celebration of National Community Planning Month by designating October 2014 as Community Planning Month to recognize the valuable contributions made by professional community and regional planners and to extend its thanks for the continued commitment to public service by these professionals (see attached Proclamation).

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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# PROCLAMATION

## DECLARING OCTOBER 2014 AS COMMUNITY PLANNING MONTH

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, rural areas, regions, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October 2014 is designated as National Community Planning Month throughout the United States of America and its territories; and

WHEREAS, the celebration of National Community Planning Month provides an opportunity to publicly recognize the participation and dedication of the members of planning and zoning boards and other citizen planners who have contributed their time and expertise to the improvement of the north central Florida region; and

WHEREAS, the celebration of National Community Planning Month provides an opportunity to publicly recognize the many valuable contributions made by professional community and regional planners in the north central Florida region and extend our heartfelt thanks for the continued commitment to public service by these professionals.

NOW, THEREFORE, BE IT RESOLVED by the North Central Florida Regional Planning Council that the month of October 2014 is hereby proclaimed as ***Community Planning Month*** throughout the north central Florida region in conjunction with the celebration of National Community Planning Month.

DULY ADOPTED AND PROCLAIMED this 25th day of September 2014.

ATTEST:

SEAL

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Rick Davis, Secretary-Treasurer

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Carolyn B. Spooner, Chair





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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Proclamation Declaring October 3, 2014 Local Works Day

RECOMMENDATION:

**Approve the attached proclamation declaring October 3, 2014 as Local Works Day in the north central Florida region sponsored by the Florida Local Government Coalition.**

Florida is home to 67 counties and more than 400 cities, towns and villages fulfilling a diverse range of local needs. Many local government employees belong to professional associations specific to their career. They are often the main source for industry-related training, research, advocacy, resources and networking for these employees. The Florida Local Government Coalition brings together these associations to enhance collaboration and efficiency.

The Florida Local Government Coalition exists to connect local government associations across the state. Its goals are to communicate the value that local governments provide to citizens, strengthen its member associations and create a network of support for local government issues.

For the second year, the Coalition will promote its “**Local Works**” campaign as a way to help Florida citizens understand, appreciate and support local government and the services and value these governments bring to millions of lives each day. See attached Facts and Figures: Local Governments By the Numbers for a listing of services provided by counties and cities. The Coalition chose “Local Works” for its simplicity and because the term “works” has a public services connotation. It also promotes the message of Home Rule (local decision-making).

Local Works Day, to be held on October 3, 2014, is a time to celebrate the trusted services that local governments provide to enhance our communities across the state. There is a meaningful way for all Coalition members to contribute to Local Works Day, and to focus on the services they provide to their memberships.

Please watch a short video that can be found on the Council website at [www.ncfrpc.org](http://www.ncfrpc.org) in the “Public Notices” section, and help the Florida Local Government Coalition celebrate Local Works Day on October 3, 2014, and remind our fellow Floridians of what is special about local communities all across Florida.

If you have any questions concerning this matter, please do not hesitate to contact me.

**Attachments**

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# PROCLAMATION

## DECLARING OCTOBER 3, 2014 AS LOCAL WORKS DAY

WHEREAS, our nation has a proud history of its local governments providing meaningful services on behalf of the American people; and

WHEREAS, local government is the government closest to its citizens, and the one with the most direct and consistent daily impact upon its residents; and

WHEREAS, local governments assemble throughout leaders from various trades and industries to develop new ideas, spread information and facilitate progress; and

WHEREAS, local governments have traditionally worked with citizens to create a strong sense of community; and

WHEREAS, local governments disseminate important information to citizens and work with them to make better decisions at the local level.

NOW, THEREFORE, BE IT RESOLVED by the North Central Florida Regional Planning Council that October 3, 2014 is hereby proclaimed as ***Local Works Day*** in the north central Florida region sponsored by the Florida Local Government Coalition to celebrate the trusted services that local governments provide to enhance communities across the region.

DULY ADOPTED AND PROCLAIMED this 25th day of September 2014.

ATTEST:

SEAL

---

Rick Davis, Secretary-Treasurer

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Carolyn B. Spooner, Chair





# FACTS AND FIGURES: LOCAL GOVERNMENTS BY THE NUMBERS

## FLORIDA COUNTY STATISTICS\*

67 counties providing services for more than 19 million people:

- FF Maintaining an effective justice system
- DD Constructing, maintaining and protecting the facilities for civil and criminal court
- DD Develop and maintain roads – there are 70,034.4 miles of county maintained roads in Florida
- DD Protecting Florida's natural resources
- DD Counties and cities recycle 8 million tons of waste every year
- DD Ensuring adequate water supply, watershed planning and flood control
- DD Maintaining safe and secure communities
- DD Funding sheriffs, their deputies and their duties
- DD Implementing juvenile justice detention and prevention programming
- DD Implementing workforce development and affordable housing
- DD Funding community health services
- DD Supporting Veterans services
- DD Supporting economic and community development
- DD Investing in tourism development
- DD Funding public libraries - There are 554 public libraries in Florida with 87 million visits a year
- DD Conducting elections - during the 2012 election there were 4,650 polling places throughout Florida where 3.7 million votes were cast

Counties have reduced spending by more than \$3 billion since 2007, putting funding below 2005 levels.

**\*Statistics provided by Florida Association of Counties**

## **FLORIDA MUNICIPALITY STATISTICS\***

410 cities, representing 50.3% of Florida's population

- ▶▶ Municipal governments (cities, towns and villages) are the only optional local level of government in Florida – closest to the people, and citizen-created.
- ▶▶ In 2012: median city population was 5,662
- ▶▶ City populations range from 5 persons to 826,500 in Florida
- ▶▶ 20 cities have 100,000 population or greater
- ▶▶ Most common city service: comprehensive plans (every city must have one) – designates land use categories for everything within a city's limits
- ▶▶ Other frequent municipal services: centralized water and wastewater systems; public works (includes traffic signalization, public parking, road construction & maintenance, sidewalk construction and maintenance); solid waste and recycling collection; stormwater utilities; growth management (includes building permits and related inspections); code enforcement; police services; fire prevention and response; parks & recreation; redevelopment agencies; supporting economic development (often in partnership with other cities, the county or region); municipal libraries; municipal cemeteries

## **ETHICS\***

- ▶▶ 54% of cities have an ethics policy above what is required by F.S. Chapter 112

## **CITY SERVICES BY THE NUMBERS\***

- » 81% -- cities that provide park services
- » 73% -- cities that provide a recycling program
- » 69% -- cities that provide water service
- » 61% -- cities that provide waste water service
- » 55% -- cities that provide storm water service
- » 53% -- cities that provide recreation centers
- » 34% -- cities that provide solid waste collection
- » 33% -- cities that provide cemetery services
- » 19% -- cities that provide library services
  
- » 19% -- cities that provide water, waste water, storm water and reclaimed water services
- » 39% -- cities that provide water, waste water and storm water services
- » 37% -- cities that provide water/waste water service to other jurisdictions
- » 66% -- cities that directly provide police services
- » 54% -- cities that directly provide fire services
- » 45% -- cities with population below 5,000 who utilize volunteer firefighters
  
- » 69% -- percentage of firefighters nationwide who are volunteers
- » 1:400 -- nationwide number of sworn state/local officers per residents
- » 98% -- nationwide percentage of local police departments operated by municipal governments

## **ECONOMIC DEVELOPMENT\***

- » 54% -- cities that offer economic development incentives
- » 33% -- cities that offer expedited permitting
- » 24% -- cities that offer favorable land development regulations
- » 3,553 -- average number of building permits pulled in FY2011-2012 by cities with expedited permitting
- » 90% -- statewide median percentage of land developed within municipal jurisdictions

**\*Statistics provided by Florida League of Cities and the 2013 CityStats Survey.**





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September 18, 2014

TO: Council Members

FROM: Carolyn B. Spooner, Chair

SUBJECT: Executive Director Annual Performance Evaluation

The employment contract between the Executive Director and the Council specifies that the Executive Committee shall adopt performance standards to annually review and evaluate the Executive Director. It further specifies that the annual review and evaluation of the Executive Director shall be conducted by the Executive Committee. It also specifies that at its discretion, the Executive Committee is authorized to provide a merit increase to the Executive Director on an annual basis commencing October 1st of each year.

The Executive Committee has adopted performance standards to review and evaluate the Executive Director. An evaluation form incorporating these performance standards was mailed to each Executive Committee member to be completed prior to the September 25, 2014 Council meeting. The results of this evaluation have been tabulated by Council administrative staff and will be reviewed by the Executive Committee at their meeting on September 25, 2014. The action of the Executive Committee concerning the Executive Director annual performance evaluation and merit pay adjustment will be reported to the Council at the September 25, 2014 meeting.

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**VI.B.**

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 18, 2014

TO: Council Members

FROM: Sandra Haas, Chair  
Clearinghouse Committee

RE: Chair's Report

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., September 25, 2014 at the Holiday Inn and Suites, 213 SW Commerce Boulevard, Lake City. At its meeting, the Committee will review the following Committee-level items which require Council action. I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

#### COMMITTEE-LEVEL REVIEW ITEMS

##### Local Government Comprehensive Plan Amendments

#76 - City of Gainesville Comprehensive Plan Draft Amendments (DEO No. 14-2ESR)

***Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).***

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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SK*

SUBJECT: Fiscal Year 2013-14 Amended Budget

RECOMMENDATION:

**Approve the Fiscal Year 2013-14 amended budget as recommended by the Finance Committee.**

BACKGROUND:

The Council takes action during each year to accept work under contracts and additional grants which were not anticipated when the original budget was prepared. In addition, because the Council adopts the budget 16 months prior to fiscal year end, generally a number of conditions change which cause the expenditure levels to vary from the original figures.

To amend the budget, by taking into account both the contractual changes made during the year and variations in expenditure levels, the Council annually considers a fiscal year-end amendment. Consistent with that practice, staff has proposed budget changes for the current year budget which reflect an overall net decrease of (\$341,300). This includes both increases and decreases in revenue for various program areas with associated changes in Direct and Indirect expenses. The Finance Committee met on September 17, 2014 to review the amended budget and recommends its approval by the Council.

For your information, please find attached a copy of the budget as adopted last year, and also proposed amendments for both revenue and expenditures. In addition, the paragraphs below provide an explanation for the most significant changes and line item expenditure changes.

**SIGNIFICANT CHANGES**

The total revenue decrease in the budget is made up of a number of changes which are both positive and negative. The most significant of these are discussed in the following paragraphs by major program areas.

- Program Development - The decrease in revenues for this category is (\$5,000). The decrease results from a decline of other income revenue.

- Regional Planning - The decrease in revenues for this category is (\$30,000). The decrease results from a reallocation of \$15,000 in member dues to Economic Development activities and a decrease of (\$15,000) in Development of Regional Impact review fees..
- Public Safety and Regulatory Compliance - The decrease in revenues for this category is (\$40,900). The decrease results primarily from a decrease of (\$33,300) for homeland security activities.
- Transportation - The net decrease in revenues for this category is (\$195,200). The decrease primarily results from a decrease in projected revenue in the amount of (\$245,000) in transportation planning funds from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and an increase of \$42,300 in mass transit planning funds from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
- Economic Development - The net increase in revenues for this category is \$72,800. The net increase primarily occurred as a result of an increase of \$49,800 for Comprehensive Economic Development Strategy activities and the reallocation of \$15,000 in member dues from Regional Planning activities.
- Local Government Assistance - The decrease in revenues for this category is (\$143,000). The decrease occurred as a result of a decrease of (\$61,500) in local government planning assistance activities and (\$81,500) in community development block grant activities.

## SUMMARY AND CONCLUSION

As indicated previously, the sum of all of these changes, plus others listed in the attached tables represent a total decrease in Council activities of (\$341,300). This represents a (17.3) percent decrease.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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TABLE I  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
BUDGET - Adopted May 23, 2013  
FISCAL YEAR OCTOBER 1, 2013 - SEPTEMBER 30, 2014

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$15,000		Program Development	\$23,900
Building Debt Service	\$11,200			
Building Occupancy & Grounds	\$40,000		Regional Planning	
Contractual Services	\$2,000	\$70,000	Regional Planning & Review	\$50,000
Dues, Pubs., Subs. & Training	\$39,000	\$8,000	Developments of Regional Impact Review	\$15,000
Furniture & Equipment		\$15,000		
Insurance & Bonding	\$17,000		Public Safety & Regulatory Compliance	
Legal Services & Public Notices	\$9,000	\$3,000	Homeland Security Activities	\$57,000
Machine Rental & Maintenance	\$5,000		Hazardous Waste Monitoring	\$42,400
Meeting Expenses	\$18,000	\$2,000	Local Emergency Planning Committee	\$93,500
Moving Expenses	\$2,000		Hazards Analyses	\$9,700
Office Supplies	\$29,000	\$1,000	Regional Hurricane Evacuation Study	\$10,000
Personnel	\$567,100	\$830,100		
Postage	\$2,000	\$6,000	Transportation	
Printing	\$3,000		Gainesville Urbanized Area Transportation Planning	\$621,000
Recruiting	\$2,000		Gainesville Urbanized Area Mass Transit	\$170,000
Reproduction	\$12,000		Transportation Disadvantaged - Alachua County	\$24,200
Telephone	\$7,000		Transportation Disadvantaged - Region	\$173,600
Travel	\$68,000	\$29,000		
Original Florida Tourism Task Force		\$43,000	Economic Development	
Contingency		\$113,900	Comp Econ Development Strategy & Technical Assistance	\$108,000
			Original Florida Tourism Task Force Staffing	\$35,000
			Original Florida Tourism Task Force	\$43,000
			Local Government Assistance	
			General Technical Services	\$10,000
			City & County Planning Services	\$307,000
			Community Development Block Grant Administration	\$176,000
Total Indirect Expenses	\$848,300			
Total Direct Expenses		\$1,121,000		
TOTAL EXPENSES (Direct & Indirect)		\$1,969,300	TOTAL REVENUE	\$1,969,300



TABLE II  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
REVENUE BY PROGRAM - Adopted May 23, 2013  
FISCAL YEAR OCTOBER 1, 2013 - SEPTEMBER 30, 2014

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	DEV OF REGIONAL IMPACT FEES	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$13,900					\$10,000	\$23,900	\$23,900	1%
REGIONAL PLANNING											
Regional Planning & Review			\$50,000						\$50,000		
Developments of Regional Impact Review					\$15,000				\$15,000	\$65,000	3%
PUBLIC SAFETY & REGULATORY COM											
Homeland Security Activities						\$57,000			\$57,000		
Hazardous Waste Monitoring						\$42,400			\$42,400		
Local Emergency Planning Committee	\$52,600	\$40,900							\$93,500		
Hazards Analyses		\$9,700							\$9,700		
Regional Hurricane Evacuation Study						\$10,000			\$10,000	\$212,600	11%
TRANSPORTATION											
Gainesville Urbanized Area Trans Planning				\$621,000					\$621,000		
Gainesville Urbanized Area Mass Transit				\$170,000					\$170,000		
Trans Disadvantaged - Alachua Co				\$24,200					\$24,200		
Trans Disadvantaged - Region		\$173,600							\$173,600	\$988,800	50%
ECONOMIC DEVELOPMENT											
Comp ED Strategy & Technical Assistance	\$63,000		\$45,000						\$108,000		
Original Florida Tourism Task Force Staffing		\$35,000							\$35,000		
Original Florida Tourism Task Force		\$10,000					\$33,000		\$43,000	\$186,000	10%
LOCAL GOVERNMENT ASSISTANCE											
General Technical Services			\$10,000						\$10,000		
City & County Planning Services						\$307,000			\$307,000		
Comm Dev Block Grant Administration						\$176,000			\$176,000	\$493,000	25%
TOTAL	\$115,600	\$269,200	\$118,900	\$815,200	\$15,000	\$592,400	\$33,000	\$10,000	\$1,969,300	\$1,969,300	100%

\* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area



TABLE III  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
EXPENSES BY PROGRAM - Adopted May 23, 2013  
FISCAL YEAR OCTOBER 1, 2013 - SEPTEMBER 30, 2014

TOTAL	EXPENSES	REGIONAL PLANNING			PUBLIC SAFETY & REGULATORY COMPLIANCE				ECONOMIC DEVELOPMENT				TRANSPORTATION			LOCAL GOVERNMENT ASSISTANCE			TOTAL
		PROGRAM DEVELOP	STATE PLANNING & REVIEW	DEVELOPMENT OF REGIONAL IMPACT REVIEW	HOMELAND SECURITY	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSES	REGIONAL HURRICANCE EVACUATION STUDY	COMP ED STRATEGY & TECHNICAL ASSIST	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA TRANS PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES	COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN	
\$70,000	Contractual Services						\$31,000							\$39,000					\$70,000
\$8,000	Dues, Pubs., Subs. & Training	\$6,000					\$2,000												\$8,000
\$15,000	Furniture & Equipment	\$15,000																	\$15,000
\$3,000	Legal Services & Public Notices						\$1,500						\$1,500						\$3,000
\$2,000	Meeting Expenses	\$500					\$1,500												\$2,000
\$1,000	Office Supplies	\$1,000																	\$1,000
\$830,100	Personnel		\$19,400	\$6,800	\$24,600	\$19,500	\$24,600	\$4,100	\$3,100	\$50,300	\$16,800		\$92,400	\$254,300	\$80,600	\$4,400	\$146,500	\$82,700	\$830,100
\$6,000	Postage		\$400		\$300	\$300	\$200			\$100	\$200		\$500	\$500		\$100	\$2,000	\$1,400	\$6,000
\$29,000	Travel		\$2,500		\$5,500	\$2,000	\$6,000	\$500		\$3,000			\$2,000	\$2,500		\$1,000	\$500	\$3,500	\$29,000
\$43,000	Original FL Tourism Task Force											\$43,000							\$43,000
\$113,900	Contingency	\$1,400	\$7,875	\$1,251	\$1,461	\$672	\$1,561	\$910	\$3,732	\$3,197	\$832		\$6,974	\$64,624	\$7,033	\$3	\$8,288	\$3,887	\$113,900
\$848,300	Indirect Costs*		\$19,825	\$6,949	\$25,139	\$19,928	\$25,139	\$4,190	\$3,168	\$51,403	\$17,168		\$94,426	\$259,876	\$82,367	\$4,497	\$149,712	\$84,513	\$848,300
\$1,969,300	TOTAL	\$23,900	\$50,000	\$15,000	\$57,000	\$42,400	\$93,500	\$9,700	\$10,000	\$108,000	\$35,000	\$43,000	\$197,800	\$621,000	\$170,000	\$10,000	\$307,000	\$176,000	\$1,969,300

\* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 102.19% of Direct Personnel costs.





TABLE IV  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
MEMBER LOCAL GOVERNMENT DUES - Adopted May 23, 2013  
FISCAL YEAR OCTOBER 1, 2013 - SEPTEMBER 30, 2014

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		245,480	
County Government	99,485	(22,425)	\$20,000
Alachua	9,134		\$2,740
Archer	1,130		\$750
Gainesville	123,061	(14,392)	\$22,526
Hawthorne	1,389		\$750
High Springs	5,355		\$1,607
Newberry	4,957		\$1,487
Waldo	969		\$750
Bradford County		24,316	
County Government	18,891		\$5,667
Starke	5,425		\$1,628
Columbia County		63,660	
County Government	51,963		\$15,589
Lake City	11,697		\$3,509
Dixie County		15,028	
County Government	15,028		\$4,508
Gilchrist County		16,045	
County Government	16,045		\$4,814
Hamilton County		12,014	
County Government	10,322		\$3,097
Jasper	1,692		\$750
Lafayette County		6,917	
County Government	6,917		\$2,075
Madison County		17,535	
County Government	14,673		\$4,402
Madison	2,862		\$859
Suwannee County		41,067	
County Government	34,241		\$10,272
Live Oak	6,826		\$2,048
Taylor County		19,528	
County Government	12,491		\$3,747
Perry	7,037		\$2,111
Union County		10,725	
County Government	10,725		\$3,218
TOTAL	472,315	472,315	\$118,904

\*Official State estimates used for Revenue Sharing purposes: April 1, 2012.

\*\*Minimum dues paid by any member local government is \$750.

Membership dues are reduced by one percent of the funds expended by a member local government for in-house planning activities provided such reduction shall not reduce the total dues to an amount less than \$20,000.



TABLE I  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
BUDGET - Proposed Amendment September 25, 2014  
FISCAL YEAR OCTOBER 1, 2013 - SEPTEMBER 30, 2014

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$14,000		Program Development	\$18,900
Building Debt Service	\$10,600			
Building Occupancy & Grounds	\$28,000		Regional Planning	
Contractual Services	\$3,000	\$83,000	Regional Planning & Review	\$35,000
Dues, Pubs., Subs. & Training	\$28,000	\$8,000	Developments of Regional Impact Review	\$0
Furniture & Equipment		\$9,000		
Insurance & Bonding	\$17,000		Public Safety & Regulatory Compliance	
Legal Services & Public Notices	\$26,000	\$5,000	Homeland Security Activities	\$23,700
Machine Rental & Maintenance	\$5,000		Hazardous Waste Monitoring	\$39,500
Meeting Expenses	\$16,000	\$1,000	Local Emergency Planning Committee	\$93,400
Moving Expenses	\$0		Hazards Analyses	\$9,100
Office Supplies	\$23,000	\$1,000	Regional Hurricane Evacuation Study	\$6,000
Personnel	\$447,600	\$714,500		
Postage	\$2,000	\$6,000	Transportation	
Printing	\$3,000		Gainesville Urbanized Area Transportation Planning	\$375,500
Recruiting	\$5,000		Gainesville Urbanized Area Mass Transit	\$212,300
Reproduction	\$11,000		Transportation Disadvantaged - Alachua County	\$25,200
Telephone	\$5,000		Transportation Disadvantaged - Region	\$180,600
Travel	\$46,000	\$28,000		
Original Florida Tourism Task Force		\$70,500	Economic Development	
Contingency		\$11,800	Comp Econ Development Strategy & Technical Assistance	\$178,100
			Original Florida Tourism Task Force Staffing	\$10,200
			Original Florida Tourism Task Force	\$70,500
			Local Government Assistance	
			General Technical Services	\$10,000
			City & County Planning Services	\$245,500
			Community Development Block Grant Administration	\$94,500
Total Indirect Expenses	\$690,200			
Total Direct Expenses		\$937,800		
TOTAL EXPENSES (Direct & Indirect)		\$1,628,000	TOTAL REVENUE	\$1,628,000



TABLE II  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
REVENUE BY PROGRAM - Proposed Amendment September 25, 2014  
FISCAL YEAR OCTOBER 1, 2013 - SEPTEMBER 30, 2014

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	DEV OF REGIONAL IMPACT FEES	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$13,900					\$5,000	\$18,900	\$18,900	1%
REGIONAL PLANNING											
Regional Planning & Review			\$35,000						\$35,000		
Developments of Regional Impact Review					\$0				\$0	\$35,000	2%
PUBLIC SAFETY & REGULATORY COM											
Homeland Security Activities						\$23,700			\$23,700		
Hazardous Waste Monitoring						\$39,500			\$39,500		
Local Emergency Planning Committee	\$52,600	\$40,800							\$93,400		
Hazards Analyses		\$9,100							\$9,100		
Regional Hurricane Evacuation Study						\$6,000			\$6,000	\$171,700	11%
TRANSPORTATION											
Gainesville Urbanized Area Trans Planning				\$375,500					\$375,500		
Gainesville Urbanized Area Mass Transit				\$212,300					\$212,300		
Trans Disadvantaged - Alachua Co				\$25,200					\$25,200		
Trans Disadvantaged - Region		\$180,600							\$180,600	\$793,600	49%
ECONOMIC DEVELOPMENT											
Comp ED Strategy & Technical Assistance	\$87,800	\$30,300	\$60,000						\$178,100		
Original Florida Tourism Task Force Staffing		\$10,200							\$10,200		
Original Florida Tourism Task Force		\$15,000					\$55,500		\$70,500	\$258,800	16%
LOCAL GOVERNMENT ASSISTANCE											
General Technical Services			\$10,000						\$10,000		
City & County Planning Services						\$245,500			\$245,500		
Comm Dev Block Grant Administration						\$94,500			\$94,500	\$350,000	21%
TOTAL	\$140,400	\$286,000	\$118,900	\$613,000	\$0	\$409,200	\$55,500	\$5,000	\$1,628,000	\$1,628,000	100%

\* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area



TABLE III  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
EXPENSES BY PROGRAM - Proposed Amendment September 25, 2014  
FISCAL YEAR OCTOBER 1, 2013 - SEPTEMBER 30, 2014

		REGIONAL PLANNING				PUBLIC SAFETY & REGULATORY COMPLIANCE				ECONOMIC DEVELOPMENT				TRANSPORTATION		LOCAL GOVERNMENT ASSISTANCE				
			STATE PLANNING & REVIEW	DEVELOPMENT OF REGIONAL IMPACT REVIEW	HOMELAND SECURITY	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSES	REGIONAL HURRICANCE EVACUATION STUDY	COMP ED STRATEGY & TECHNICAL ASSIST	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA TRANS PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES	COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN	TOTAL	
TOTAL	EXPENSES	PROGRAM DEVELOP																		
\$83,000	Contractual Services						\$25,500			\$28,500				\$29,000					\$83,000	
\$8,000	Dues, Pubes., Subs. & Training	\$5,000					\$2,000												\$8,000	
\$9,000	Furniture & Equipment	\$9,000																	\$9,000	
\$5,000	Legal Services & Public Notices						\$2,500						\$2,500						\$5,000	
\$1,000	Meeting Expenses	\$500					\$500												\$1,000	
\$1,000	Office Supplies	\$1,000																	\$1,000	
\$714,500	Personnel		\$16,300	\$0	\$9,200	\$18,400	\$29,700	\$4,100	\$2,000	\$74,000	\$4,100		\$101,700	\$174,600	\$107,700	\$4,400	\$123,200	\$45,100	\$714,500	
\$6,000	Postage		\$400		\$300	\$300	\$200			\$100	\$200		\$500	\$500		\$100	\$2,000	\$1,400	\$6,000	
\$28,000	Travel		\$2,500		\$5,000	\$2,000	\$4,000	\$1,000		\$4,000			\$2,000	\$2,500		\$1,000	\$500	\$3,500	\$28,000	
\$70,500	Original FL Tourism Task Force											\$70,500							\$70,500	
\$11,800	Contingency	\$2,400	\$54		\$313	\$1,026	\$310	\$39	\$2,068	\$17	\$1,939		\$859	\$238	\$563	\$250	\$790	\$934	\$11,800	
\$690,200	Indirect Costs*		\$15,746	\$0	\$8,887	\$17,774	\$28,690	\$3,961	\$1,932	\$71,483	\$3,961		\$98,241	\$168,662	\$104,037	\$4,250	\$119,010	\$43,566	\$690,200	
\$1,628,000	TOTAL	\$18,900	\$35,000	\$0	\$23,700	\$39,500	\$93,400	\$9,100	\$6,000	\$178,100	\$10,200	\$70,500	\$205,800	\$375,500	\$212,300	\$10,000	\$245,500	\$94,500	\$1,628,000	

\* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 96.60% of Direct Personnel costs.





TABLE IV  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
MEMBER LOCAL GOVERNMENT DUES-Proposed Amendment September 25, 2014  
FISCAL YEAR OCTOBER 1, 2013 - SEPTEMBER 30, 2014

	POPULATION*		DUES @ .30** PER CAPITA
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\*Official State estimates used for Revenue Sharing purposes: April 1, 2012.

\*\*Minimum dues paid by any member local government is \$750.

Membership dues are reduced by one percent of the funds expended by a member local government for in-house planning activities provided such reduction shall not reduce the total dues to an amount less than \$20,000.





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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Regional Councils Association Annual Activities Report

The Florida Regional Councils Association is the statewide organization of the 11 regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives.

The Association strives to accomplish these goals by carrying-out the following objectives.

- Ensure regional planning councils are effective service organizations to the State of Florida, its local governments, and the citizens they serve;
- Ensure regional planning councils are consensus builders and problem solvers, and serve as conveners of the region by helping to articulate those multijurisdictional issues that need resolution;
- Encourage and promote opportunities for regional planning councils to become partners in state programs and initiatives, while promoting the unique themes of each region within the state and legislative environments;
- Monitor substantive state and federal legislative issues for the benefit of its members, and promote mutually supportive policy positions among the regional planning councils;
- Represent regional planning councils in national organizations, such as the National Association of Regional Councils, National Association of Development Organizations, and SouthEast Regional Directors Institute; and
- Foster relationships and partnerships and coordinate with state, regional, and national associations and organizations; non-profit entities; public-private partnerships; the Governor's Office; state agencies; and others, on issues of mutual interest and concern, and with whom the Association shares mutual goals and programs.

Please find attached the Annual Activities Report highlighting the activities of the Association's Director of Intergovernmental Affairs, Sheri Coven during the past year.

If you have questions concerning this matter, please do not hesitate to contact me.

#### Attachment

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## **Year in Review**

### *July 2013 – June 2014*

#### **OUTREACH**

- Completed and distributed the 2012-13 FRCA Annual Report [Note: The 2013-14 FRCA Annual Report is being drafted using the Florida Chamber Foundation's Six Pillars for Florida's Future Economy as its organizing framework, similar to each regional planning council's Comprehensive Economic Development Strategy and in keeping with their designation as Six Pillar Communities.]
- Issued FRCA's first quarterly electronic newsletter in accordance with the direction given by the Policy Board at the FRCA Strategic Assessment Retreat in January 2014.
- Staffed an exhibit booth at the Florida League of Cities' Grants and Technical Assistance Resource Center held in conjunction with its 2013 Annual Conference as well as at the Florida Association of Counties' 2014 Annual Conference.
- Provided quarterly reports to the Florida Department of Economic Opportunity demonstrating regional planning council implementation of the *Florida Strategic Plan for Economic Development* based on metrics and tactics developed by the councils.
- Met with the following individuals at least once over the past 12 months to re-enforce existing relationships, build new ones, create opportunities for future collaboration, and address issues of mutual interest or concern:
  - Tony Carvajal, Executive Vice-President, Florida Chamber Foundation
  - Julie Dennis, Community Program Manager, Division of Community Development, Florida Department of Economic Opportunity
  - Bob Jones, Director, Florida Consensus Center
  - Bill Killingsworth, Director, Division of Community Development, Florida Department of Economic Opportunity
  - Bryan Koon, Director, Florida Division of Emergency Management
  - Sally Mann, Director of Intergovernmental Programs, Florida Department of Economic Opportunity
  - Sherri Martin, Rural Coordinator Supervisor, Division of Community Development, Florida Department of Economic Opportunity
  - Linda McWhorter, Chief of Preparedness, Florida Division of Emergency Management
  - Cissy Proctor, Director, Division of Strategic Business Development, Florida Department of Economic Opportunity
  - Sal Nuzzo, Research and Public Policy Manager, Florida Chamber Foundation
  - Mark Reichert, Assistant Executive Director, Florida Transportation Commission
  - Ana Richmond, Chief, Bureau of Community Planning, Division of Community Development, Florida Department of Economic Opportunity

Florida Regional Councils Association  
Major Accomplishments  
July 2013 – June 2014

- Patrick Sheehan, Director, Florida Energy Office, Florida Department of Agriculture and Consumer Services
- Gail Stafford, Compliance Administrator, Florida Energy Office, Florida Department of Agriculture and Consumer Services
- Nick Wiley, Executive Director, Florida Fish and Wildlife Conservation Commission
- Jim Wood, Director of Policy Planning, Florida Department of Transportation

**RESOURCE DEVELOPMENT/CAPACITY BUILDING**

- Provided support to the Florida Chamber Foundation regarding its development of the regional planning councils' on-line scorecard, which is a web-based tool that includes data, interactive graphics, and user customization features for each council (see <http://floridarpcscorecard.com>).
- Met with representatives from the Florida Division of Emergency Management on multiple occasions to preserve current contracts, increase funding levels, and resolve a variety of issues associated with contract start dates and reimbursements.
- Met with representatives of the Florida Department of Transportation (FDOT) to recommend strengthening the state's rural transportation planning process in advance of the Department's five year assessment. When the five year assessment failed to adequately recognize the role of regional planning councils in the rural transportation planning process, prepared a letter to Secretary Ananth Prasad, critiquing the assessment and recommending changes, which were made by the Department and could open the door to more robust contracts between regional planning councils and their FDOT District Offices.
- Continued to work with staff from the Florida Department of Economic Opportunity and Florida Department of Environmental Protection on a potential National Oceanic and Atmospheric Administration Project of Special Merit grant application on behalf of the regional planning councils.
- Met with staff from the Florida Department of Economic Opportunity to determine the eligibility of regional planning councils under Section 288.018, F.S. (Regional Rural Development Grants), which may be possible, provided grant proposals increase local economic capacity and are not regional planning council project specific.
- Met with staff from the Florida Energy Office on multiple occasions to explore future funding opportunities and options for leveraging the Florida Energy Resiliency Study.
- Served as a panelist at a national Executive Directors Training Workshop, which was hosted by the National Association of Development Organizations and SouthEast Regional Directors Institute (SERDI), and was also a panelist at SERDI's Annual Training Conference, which was held in conjunction with the first event.
- Accepted an invitation from the Florida Chamber Foundation on behalf of FRCA to serve as a partner for its September 29-October 1, 2014 Future of Florida Forum, which includes participating in planning committee meetings to set the Forum's program and further strengthens the relationship between FRCA and the Foundation.

Florida Regional Councils Association  
Major Accomplishments  
July 2013 – June 2014

- Attended or participated in the following:
  - 2014 State Hurricane Exercise
  - American Planning Association, Florida Chapter's Annual Conference (2013)
  - Clean Energy Congress 2.0 (2013)
  - Enterprise Florida, Inc.'s monthly teleconferences
  - Enterprise Florida, Inc.'s Stakeholder Council, Community Competitiveness Task Force, and Legislative Committee quarterly meetings
  - Florida Chamber Foundation's Future of Florida Forum (2013)
  - Florida Chamber of Commerce's Capitol Days (2014)
  - Florida Defense Support Task Force bimonthly meetings
  - Florida Department of Agriculture and Consumer Services Silviculture Best Management Practices Advisory Committee annual meeting (2014)
  - Florida Department of Economic Opportunity's Economic Development Liaisons meetings
  - Florida Division of Emergency Management Emergency Support Function (ESF) 18 coordination meetings (ESF 18 addresses business, industry, and economic stabilization)
  - Florida Local Government Coalition teleconferences
  - Florida Seaport Transportation and Economic Development teleconferences
  - Florida Transportation Commission quarterly meetings and biweekly teleconferences
  - Floridians for Better Transportation's Annual Summit (2013)
  - Local Emergency Planning Committee meetings (Tallahassee only)
  - Metropolitan Planning Organization Advisory Council meetings (Tallahassee only)
  - National Association of Development Organizations Annual Training Conference (2013)
  - National Association of Regional Councils Annual Conference (2014)
  - Rural Economic Development Initiative monthly meetings
  - Sadowski Coalition meetings
  - Safe Mobility for Life Coalition quarterly meetings
  - Small County Coalition meetings
  - State Emergency Response Commission meetings (Tallahassee only)
- Distributed notice of funding and grant opportunities associated with the following organizations to the regional planning council Executive Directors:
  - Centers for Disease Control and Prevention
  - Climate Solutions University
  - Florida Department of Economic Opportunity
  - Florida Department of Environmental Protection
  - Florida Sea Grant
  - National Endowment for the Humanities
  - National Fish and Wildlife Foundation
  - National Oceanic and Atmospheric Administration, Climate Change Office
  - Pew Charitable Trusts
  - Robert Wood Johnson Foundation
  - U.S. Center for Disease Control and Prevention
  - U.S. Department of Agriculture
  - U.S. Department of Commerce, Economic Development Administration
  - U.S. Department of Energy
  - U.S. Department of Environmental Protection
  - U.S. Department of Homeland Security

Florida Regional Councils Association  
Major Accomplishments  
July 2013 – June 2014

- U.S. Department of Housing and Urban Development
- U.S. Department of Labor
- U.S. Department of the Interior
- U.S. Department of Transportation
- U.S. Small Business Administration
- Wells Fargo Foundation

**LEGISLATIVE SUPPORT**

- Contacted all of Florida's Congressional members to oppose an amendment that would have eliminated funding for the U.S. Department of Commerce, Economic Development Administration.
- Worked with staff at the Florida Association of Counties to remove from its draft 2014 Legislative Priorities and Policies, obsolete language pertaining to regional planning councils, while ensuring language supporting regional planning council funding and technical assistance activities remained; and, worked with staff at the Florida League of Cities to elevate regional planning council funding among its legislative priorities.
- Drafted FRCA's 2014 Legislative Agenda and talking points.
- Issued Legislative Highlights and Bill Tracking Reports from September 2013 through May 2014, and issued a 22 page summary of enrolled bills that were tracked by FRCA during the 2014 Legislative Session.
- Provided any requested support to Ron Book, FRCA Executive Director, and the FRCA Executive Directors related to preserving funding for regional planning councils.

**ADMINISTRATIVE DUTIES**

- Developed a FRCA Policy Board new member orientation package including two new documents; one focused on FRCA membership benefits and services and the other providing an overview of the association including its structure and governance.
- Updated the FRCA Website as needed.
- Provided staff support to the FRCA Policy Board President and the Chair of the FRCA Executive Directors Advisory Committee.
- Handled all aspects associated with two meetings of the Policy Board, FRCA's Strategic Assessment Retreat, and eight meetings of the FRCA Executive Directors Advisory Committee, including agenda development, support for guest speakers, drafting meeting summaries, hotel contract negotiations, and supporting logistics.
- Arranged for staff at the SouthEast Regional Directors Institute to meet with 33 key stakeholders in Tallahassee in preparation for the FRCA Strategic Assessment Retreat; distributed a related on-line survey to over 600 regional planning council board members and stakeholders; and, prepared a Short Term Action Plan based on two of the eight strategies developed by the retreat participants.






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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the Six Pillars benchmarked to the other 49 states. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. Please find attached the September 2014 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

#### Attachment

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# THE FLORIDA SCORECARD

The Metrics that Help Florida Leaders Secure Florida's Future

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Tourism Indicators

## Floridians Pay a Hidden Tax of \$1.4 Billion due to Uncompensated Care

Did you know? Floridians pay a "hidden tax" of **\$1.4 billion** due to uncompensated care. When this cost trickles down from hospitals and insurance companies to insured Floridians, it equates to between \$1,700 to \$2,200 for every insured admission.

As Florida's business community is well aware, healthcare costs continue to have a significant impact on the bottom line. As costs continue to increase, Florida businesses struggle to prosper and the overall competitiveness of the business community diminishes. This week's Scorecard Did You Know highlights the real cost of rising healthcare expenses to Florida businesses, more commonly known as the healthcare cost shift.

Florida's demand for healthcare services is typically much higher than other states due to a significantly higher population of retirees. Between now and 2030, Florida's population is expected to increase by **six million** residents. Of these, the Florida Office of Economic and Data Research estimates as many as **two-thirds** will be aged 60 and older.

Calculating this cost shift is complex, but a range can be estimated. The first step is comparing total costs of service to the total charges, which then is allocated among the **2.4 million yearly hospital admissions** in the state. The analysis leads to a range of cost-shift of \$1,700 to \$2,200 for each uninsured to insured admission and this estimate does not include the additional cost shifts present in the Medicare and Medicaid programs.

The cost shift occurs when the costs for medical care for the uninsured are "passed" onto insured patients. When a doctor or hospital provides care to an uninsured party, the costs of those services have to come from somewhere. Insurance companies are ultimately forced to incorporate them into higher premiums, which are paid (the majority of the time) by companies providing benefits for their employees. To make Florida more attractive for business startups and relocations, healthcare costs must be slowed and show real decline, especially with respect to the cost shift.



### Florida Net 12-Month Job Creation



**FLORIDA JOBS**



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## Ranking Florida

### Key Indicators



#### Home Foreclosures

As Florida continues to recover from the housing market collapse, trends in home foreclosures provide insight into Florida's progress through the extended recovery...



#### Consumer Confidence

The Florida Consumer Confidence Index measures residents' perceptions of personal finances now compared to a year ago and expectations of U.S....



#### Population

Florida has the 4th largest population in the U.S., estimated at just over 19 million in April 2012.



#### Unemployment Rate

Florida has an labor force of over 9 million, ready to meet the workforce needs of businesses...



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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: 2013-14 Member Certificate of Outstanding Attendance

An essential component of the ability of the Council to conduct its business is the regular attendance of members at Council meetings. A Council Member Attendance Recognition Program was established by the Council at the May 22, 2008 Council meeting to recognize the commitment of those Council members actively engaged in the organization by regularly attending Council meetings.

A Certificate of Outstanding Attendance will be awarded to the following member at the September 25, 2014 Council meeting in recognition of his attendance at every scheduled Council meeting during Program Year 2013-14.

Gubernatorial

Charles Williams, gubernatorial appointee from Hamilton County

Please join me in recognizing the service and commitment of this Council member as exhibited by his perfect attendance record.

If you have questions concerning this matter, please do not hesitate to contact me.

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September 18, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Check Fraud Status Report

On March 20, 2013, a fraudulent check in the amount of \$49,523.00 that was written on the Council's bank account was processed and paid by Wells Fargo. Also on March 20, 2013, Council staff filed an affidavit of check fraud concerning this matter with Wells Fargo. On March 25, 2013, Council staff filed a crime report concerning this matter with the Gainesville Police Department.

On March 28, 2013, Council Attorney Jonathan Wershow and Council staff briefed the Executive Committee concerning this matter. On April 18, 2013, the Council Attorney sent a letter to Wells Fargo requesting that Wells Fargo remit to the Council within 30 days the unauthorized \$49,523.00 released by Wells Fargo from the Council's account. On April 25, 2013, Council staff briefed the Council concerning this matter. On June 3, 2013, attorneys for Wells Fargo responded via letter to Mr. Wershow's letter stating that Wells Fargo will not reimburse the Council for the \$49,523.00 released from the Council's account by Wells Fargo.

On July 25, 2013, the Council authorized the Council Attorney to file a lawsuit against Wells Fargo to recover the unauthorized \$49,523.00 and designate Scott Koons, Executive Director, as the Council's representative concerning all matters related to such lawsuit. In addition, the Council authorized the Council Attorney and the Executive Director to contact federal and state law enforcement agencies to discuss the fraudulent check processed and paid out of the Council's bank account by Wells Fargo.

On August 5, 2013, Council Attorney Wershow and I met with Mr. William Cervone, State's Attorney for the Eighth Judicial Circuit of Florida to discuss the check fraud incident. Mr. Cervone offered the assistance of his staff to work with the Gainesville Police Department to secure the bank records relating to the check fraud incident.

On August 6, 2013, Council Attorney Wershow and Co-Council Stanley Cushman filed a five-count lawsuit in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida, against Wells Fargo Bank, N.A. to recover the unauthorized \$49,523.00 released by Wells Fargo from the Council's bank account.

September 18, 2014

Page 2

On September 9, 2013, Wells Fargo responded to the complaint by filing a Motion to Compel Arbitration. Wells Fargo alleges that disputes related to the Council's checking account are to be resolved by an arbitrator. Council Attorney Wershow and Co-Counsel Stanley Cushman responded to the motion stating arbitration does not apply to the dispute.

A hearing was scheduled for October 30, 2013 in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida on the Motion to Compel Arbitration filed by Wells Fargo to resolve the dispute between the Council and Wells Fargo. However, the hearing was rescheduled for January 24, 2014. At the conclusion of the hearing, the Circuit Court granted the Motion to Compel Arbitration.

Council Attorney Wershow and Co-Counsel Stanley Cushman are continuing to coordinate with the attorney of Wells Fargo on the selection of an arbitrator and scheduling of the arbitration hearing.

Please find attached a summary of legal fees incurred to date concerning the lawsuit.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
Wells Fargo Lawsuit  
Legal Fees

September 18, 2014

<u>Month</u>	<u>Amount</u>
August 2013	\$1,383
September 2013	\$2,253
October 2013	\$3,445
November 2013	\$180
December 2013	\$0
January 2014	\$2,760
February 2014	\$1,410
March 2014	\$2,502
April 2014	\$2,669
May 2014	\$2,970
June 2014	\$6,515
July 2014	<u>\$330</u>
Total	\$26,417

