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MEETING NOTICE

EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **December 8, 2022**. Due to the COVID-19 Public Health Emergency, the meeting will be held as a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Suwannee Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **6:00 p.m.**

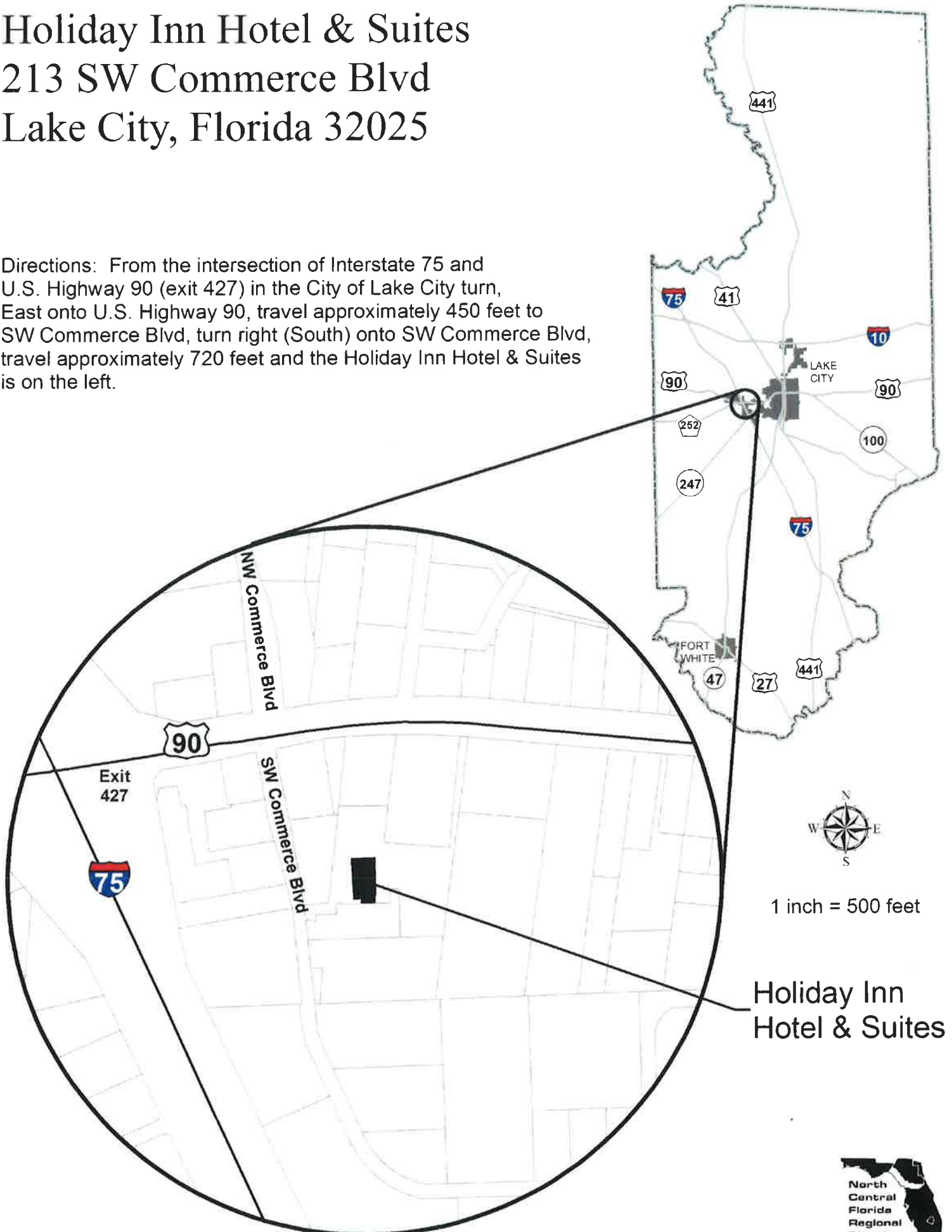
DIAL IN NUMBER: Toll Free 1.888.585.9008

CONFERENCE CODE: 568 124 316

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



Holiday Inn
Hotel & Suites





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AGENDA EXECUTIVE COMMITTEE

Hybrid Public Meeting
Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida and
Via Communications Media Technology

December 8, 2022
6:00 p.m.

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II. CONTRACTS AND APPLICATIONS - None	
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* A. Resolution No. 2022-15 Recognizing Service of Patricia Steed, Executive Director Central Florida Regional Planning Council	11
VI. CITIZEN COMMENTS	
This agenda item provides an opportunity for citizens to address the Committee on any matter not included on the agenda. The comment period is limited to three minutes for each individual.	
* See Attachments	

EXECUTIVE COMMITTEE
MINUTES

Hybrid Meeting
Holiday Inn Hotel & Suites
Lake City, Florida and
Via Communications Media Technology

October 27, 2022
6:00 p.m.

MEMBERS PRESENT
IN PERSON

Anthony Adams, Chair
Thomas Demps, Immediate Past Chair
Fletcher Hope, Treasurer
Janice Mortimer, Vice-Chair

STAFF PRESENT

Scott Koons - In Person

OTHERS PRESENT

Stew Lilker, Columbia County Observer - In Person

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY

Robert Brown, Secretary

Chair Anthony Adams called the meeting to order at 6:05 p.m.

Chair Adams requested that Item II.A. 2023-25 U. S. Economic Development Administration Partnership Planning Grant Application be added to the agenda.

ACTION: Commissioner Mortimer made the motion, with a second by Commissioner Demps, to add Item II.A. 2023-25 U. S. Economic Development Administration Partnership Planning Grant Application be added to the agenda. The motion carried unanimously.

I. APPROVAL OF MINUTES - September 22, 2022

ACTION: Commissioner Mortimer made the motion, with a second by Commissioner Demps, to approve the minutes for the September 22, 2022 Executive Committee meeting as written and circulated. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS

A. 2023-25 U.S. Economic Development Administration Partnership Planning Grant Application

ACTION: Commissioner Demps made the motion, with a second by Commissioner Mortimer that the Executive Committee recommend that the Council authorize the Executive Director to sign and submit an Application for Federal Assistance for a three-year Partnership Planning investment grant to the U.S. Economic Development Administration in the amount of \$210,000 and authorize the Executive Director to execute the grant award if the application is approved. The motion carried unanimously.

III. PROGRAM REPORT

- A. Florida Transportation Disadvantaged Program Community Transportation Coordinator Selection for Bradford and Lafayette Counties

ACTION: Commissioner Demps made the motion, with a second by Commissioner Brown to recommend that the Council authorize the use of the competitive request for proposals process to designate the Community Transportation Coordinators for Bradford and Lafayette Counties; authorize the Executive Director to appoint a Technical Review Committee of at least three Council employees who have experience and knowledge of Florida's Transportation Disadvantaged Program.; and authorize the Technical Review Committee to review, assign points and establish a numerical rank order for the proposals and make recommendations to the Council concerning the designation of the Community Transportation Coordinators for Bradford and Lafayette Counties. The motion carried unanimously.

- B. Transportation Disadvantaged Local Coordinating Board Appointment

ACTION: Commissioner Chestnut made the motion, with a second by Mayor Mortimer, to recommend that the Council appoint Iana Patterson the Medical Community Representative on the Bradford County Transportation Disadvantaged Coordinating Board. The motion carried unanimously.

IV. GENERAL ADMINISTRATION

- A. Appointment of North Central Florida Areawide Development Co., Inc. Members

ACTION: Commissioner Mortimer made the motion, with a second by Commissioner Brown, to recommend that the Council appoint Anthony Adams, Lafayette County; Patricia Bouie Hutchinson, Alachua County; Robert Brown, Hamilton County; James Catron, Madison County; Charles Chestnut IV, Alachua County; Ken Cornell, Alachua County; Frank Davis, Suwannee County; Louie Davis, Alachua County; Thomas Demps, Taylor County; Desmon Duncan-Walker, Alachua County; Fletcher Hope, Alachua County; John Meeks, Levy County; Dayna Miller, Alachua County; William Mitchell V, Hamilton County; Janice Mortimer, Bradford County; Daniel Riddick, Bradford County; Reina Saco, Alachua County; Kevin Sheilley, Marion County; David Stegall, Union County; Jody Stephenson, Dixie County; James Tallman, Union County; Kenrick Thomas, Gilchrist County; Lorene Thomas, Dixie County; Donnie Waldrep, Madison County; and Stephen Witt, Columbia County for two-year terms effective October 27, 2022 to the North Central Florida Areawide Development Co., Inc. The motion carried unanimously.

B. Removal of Surplus Property from List of Capital Assets

ACTION: Commissioner Demps made the motion, with a second by Commissioner Mortimer, to recommend that the Council declare the property listed on the schedule attached to these minutes and made a part thereof to be surplus property, and authorize its removal from the Council's list of capital assets, and disposed of in accordance with Council policy. The motion carried unanimously.

V. OTHER BUSINESS - None

VI. CITIZEN COMMENTS

The meeting adjourned at 6:16 p.m.

Anthony Adams, Chair

12/8/22

Date



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October 17, 2022

TO: Scott R. Koons, AICP, Executive Director
 FROM: Kevin D. Parrish, Information Technology Director
 SUBJECT: Surplus Inventory

Number	Original Cost	Description	Serial Number	Purchased
3134	\$5,090.00	HPC7780B Design Jet 800 Printer 42"	sg67id103s	12/12/06
3156	\$1,899.05	Barracuda Web Filter	BAR-YF-123350	06/05/08
3185	\$12,497.50	Canon Advanced C9065 Pro V2 Base Model Color Copier	HJX50683	06/18/12
	\$7,815.00	Accessories for Canon Advanced C9065 Pro V2 Copier	2895B002AA	10/01/12
	\$27,301.55	Sum		
	55	* All fully depreciated		

The above items are either broken or of such outdated technology that they are no longer being used. We need to have them taken off the inventory list so they can be disposed of.

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Dedicated to improving the quality of life of the Region's citizens,
 by enhancing public safety, protecting regional resources,
 promoting economic development and providing technical services to local governments.



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December 1, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Program Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint Arlene Dix the voting Florida Department of Children and Families Representative on the Lafayette County Transportation Disadvantaged Coordinating Board.**
- **Appoint Quana Perry the voting Florida Department of Children and Families Representative on the Columbia Hamilton and Suwannee Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended Arlene Dix be appointed the voting Florida Department of Children and Families Representative on the Lafayette County Transportation Disadvantaged Coordinating Board. It is recommended Quana Perry be appointed the voting Florida Department of Children and Families Representative on the Columbia Hamilton and Suwannee Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

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December 1, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Resolution Recognizing Service of
Patricia Steed., Executive Director
Central Florida Regional Planning Council

RECOMMENDATION:

Approve attached Resolution No. 2022-15 recognizing the service of Patricia Steed as Executive Director of the Central Florida Regional Planning Council.

BACKGROUND:

In recognition of the service of Patricia Steed as Executive Director of the Central Florida Regional Planning Council, the attached resolution is recommended for approval by the Council. Ms. Steed has announced her retirement as Executive Director effective December 31, 2022.

Ms. Steed has served as the Executive Director of the Central Florida Regional Planning Council for 17 years. She has been involved in most major programs of the Council during her tenure. She has served and contributed to the Central Florida Regional Planning Council and Florida Regional Councils Association with distinction and honor, having served as Chair of the Florida Regional Councils Association Executive Directors Advisory Committee, Board member of the National Association of Development Organizations, and member of the Southeast Regional Directors Institute Council of Peers.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION NO. 2022-15

RECOGNIZING SERVICE OF
PATRICIA STEED
EXECUTIVE DIRECTOR
CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

WHEREAS, the Central Florida Regional Planning Council was created in 1974 to serve citizens and member local governments of DeSoto, Hardee, Highlands, Okeechobee and Polk Counties; and

WHEREAS, the mission of the Central Florida Regional Planning Council is to provide support to the citizens and counties of the region and to seek ways to improve the quality of life of the citizens of the Heartland; and

WHEREAS, Patricia Steed has served as Executive Director of the Central Florida Regional Planning Council for 17 years since 2006; and

WHEREAS, Ms. Steed has served and contributed to the Central Florida Regional Planning Council and Florida Regional Councils Association with distinction and honor, having served as Chair of the Florida Regional Councils Association Executive Directors Advisory Committee, Board member of the National Association of Development Organizations, and member of the Southeast Regional Directors Institute Council of Peers; and

WHEREAS, Ms. Steed has announced her retirement as Executive Director of the Central Florida Regional Planning Council effective December 31, 2022; and

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby congratulates Ms. Steed upon the occasion of her retirement, thanks her for her many contributions on behalf of the Central Florida Regional Planning Council and Florida Regional Councils Association and wishes her well in her retirement and future endeavors.

DULY ADOPTED by the North Central Florida Regional Planning Council this 8th day of December 2022.

Attest:

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Scott R. Koons, Executive Director

Anthony Adams, Chair

