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# MEETING NOTICE

## EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **March 24, 2022**. Due to the COVID-19 Public Health Emergency, the meeting will be held virtually via communications media technology at **6:00 p.m.**

**DIAL IN NUMBER: Toll Free 1.888.585.9008**

**CONFERENCE CODE: 568 124 316**





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## AGENDA EXECUTIVE COMMITTEE

Virtual Public Meeting  
Via Communications Media Technology  
Gainesville, Florida

March 24, 2022  
6:00 p.m.

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V. OTHER BUSINESS - None	
VI. CITIZEN COMMENTS	

This agenda item provides an opportunity for citizens to address the Committee on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

\* See Attachments

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Dedicated to improving the quality of life of the Region's citizens,  
by enhancing public safety, protecting regional resources,  
promoting economic development and providing technical services to local governments.



EXECUTIVE COMMITTEE  
MINUTES

Virtual Meeting  
Via Communications Media Technology

February 24, 2022  
6:00 p.m.

MEMBERS PRESENT

Anthony Adams, Vice-Chair  
Charles Chestnut IV, Immediate Past Chair  
Thomas Demps, Chair  
Fletcher Hope, Executive Committee Member  
Janice Mortimer, Secretary-Treasurer

STAFF PRESENT

Scott Koons

OTHERS PRESENT

Stew Lilker,  
Columbia County Observer

Chair Thomas Demps called the meeting to order at 6:01 p.m.

I. APPROVAL OF MINUTES - January 27, 2022

**ACTION:** Mayor Mortimer made the motion, with a second by Commissioner Chestnut, to approve the minutes for the January 27, 2022 Executive Committee meeting as written and circulated. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS

A. Amendment to Memorandum of Agreement with Tampa Bay Regional Planning Council Concerning Regional Economic Modeling, Inc.

**ACTION:** Mayor Mortimer made the motion, with a second by Commissioner Chestnut, to recommend that the Council authorize the Executive Director to sign an amendment to the memorandum of agreement with Tampa Bay Regional Planning Council for an additional year as a user of the Regional Economic Modeling, Inc., for a fixed fee amount of \$5,530.50. The motion carried unanimously.

III. PROGRAM REPORT

A. Transportation Disadvantaged Planning Program Grant Resolutions - Fiscal Year 2022-23

**ACTION:** Commissioner Chestnut made the motion, with a second by Commissioner Adams, to recommend that the Council approve resolutions authorizing the Executive Director to sign the Fiscal Year 2022-23 Planning Grant Applications for Bradford; Columbia, Hamilton and Suwannee; Dixie; Gilchrist; Lafayette; Levy; Madison and Union Counties and authorizing the Chair to execute the Fiscal Year 2022-23 Transportation Disadvantaged Program Planning Grant Agreements for Bradford; Columbia, Hamilton and Suwannee; Dixie; Gilchrist; Lafayette; Levy; Madison and Union Counties. The motion carried unanimously.

IV. GENERAL ADMINISTRATION

A. Amendment to Fixed Asset Threshold

**ACTION:** Commissioner Hope made the motion, with a second by Mayor Mortimer, to recommend that the Council increase the minimum value of fixed assets from \$1,000 to \$5,000 for all Council property. The motion carried unanimously.

B. Amendment to Purchasing Procedures

**ACTION:** Commissioner Chestnut made the motion, with a second by Mayor Mortimer, to recommend that the Council amend the dollar limits established by the Council for purchasing as indicated in the Property, Budget and Fiscal Control Procedures and Policies document dated February 24, 2022. The motion carried unanimously.

V. OTHER BUSINESS

Stew Lilker, Columbia County Observer, discussed the recording of Council committee meetings.

VI. CITIZEN COMMENTS - None

The meeting adjourned at 6:12 p.m.

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Thomas Demps, Chair


3/24/22  
Date



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March 17, 2022

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director   
SUBJECT: Interagency Agreement with East Central Florida Regional Planning Council to Participate in Regional Joint Mitigation Resiliency Project

RECOMMENDATION:

**Authorize the Chair to execute an Interagency Agreement with East Central Florida Regional Planning Council to Participate in Regional Joint Mitigation Resiliency Project for a total fixed fee amount of \$237,111.25.**

BACKGROUND:

The Florida Department of Economic Opportunity has awarded a \$1.499 million Rebuild Florida Community Development Block Grant General Planning Support Program grant to the East Central Florida Regional Planning Council to complete a Regional Joint Mitigation Resiliency Project.

The East Central Florida Regional Planning Council is entering into interagency agreements with the regional planning councils that have counties that were declared federal disaster areas as a result of Hurricane Irma to assist in completing the project. These regional planning councils include Central Florida Regional Planning Council, Northeast Florida Regional Council, North Central Florida Regional Planning Council, Tampa Bay Regional Planning Council and the Treasure Coast Regional Planning Council.

The regional planning councils will engage in cross collaboration to provide a seamless network of community partners setting forth a single consistent methodology for vulnerability, risk analysis and assessments with reduced focus on county boundaries in order to identify potential multi-jurisdictional or multi-county solutions. The project will fill an identified gap in resilience efforts by focusing on the impacts of flooding hazards to the inland counties in Florida.

The scope of work will include the following activities.

- Future Extreme Rainfall Modeling;
- Mitigation Needs Assessment, Template and Mitigation Priority Areas and Project List;
- Small Area Mitigation Plans;
- Regional Resilience Exposure Tool;
- Interactive Best Practice Application; and
- Stakeholder Engagement.

The Council will be paid a total fixed fee amount of \$237,111.25 over a three-year period by the East Central Florida Regional Planning Council for these services.

If you have questions concerning this matter, please do not hesitate to contact me.

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March 17, 2022

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director   
SUBJECT: Transportation Disadvantaged Program  
Local Coordinating Board Membership Certifications

RECOMMENDATION:

**Authorize the Chair to sign the Bradford; Columbia, Hamilton and Suwannee; Dixie; Gilchrist; Lafayette; Levy; Madison and Union County Transportation Disadvantaged Local Coordinating Board Membership Certifications.**

BACKGROUND:

The North Central Florida Regional Planning Council is the designated official planning agency for the Transportation Disadvantaged Program for Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Suwannee and Union Counties. As the designated official planning agency, the Council is required to annually certify membership of the local Transportation Disadvantaged Coordinating Boards.

The attached forms certify that the membership of the local Transportation Disadvantaged Coordinating Boards is established pursuant to Rule 41-2.012(3) of the Florida Administrative Code. These forms also certify that the membership of the local Transportation Disadvantaged Coordinating Boards represent, to the maximum extent feasible, a cross section of the local communities.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachments

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**BRADFORD COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEMBERSHIP CERTIFICATION**

Name: North Central Florida Regional Planning Council  
 Address: 2009 N.W. 67th Place  
Gainesville, Florida 32653-1603

The Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Thomas Demps, Chair

REPRESENTATION	MEMBER	ALTERNATE	TERM ENDING
Local Elected Official/Chair	Commissioner Riddick		No Term
Elderly	Vacant	Vacant	6/30/2023
Disabled	Vacant	Vacant	6/30/2024
Citizen Advocate	Vacant	Vacant	6/30/2024
Citizen Advocate/User	Vacant	Vacant	6/30/2024
Children at Risk	Vacant	Vacant	6/30/2022
Florida Association for Community Action	Vacant	Vacant	6/30/2023
Public Education	Vacant	Vacant	No Term
Florida Agency for Persons with Disabilities	Sheryl Stanford	Sylvia Bamberg	No Term
Florida Department of Transportation	Christina Nalsen	Lauren Adams	No Term
Florida Department of Children and Families	John Wisker	Vacant	No Term
Florida Department of Elder Affairs	Libby Murphy	Vacant	No Term
Florida Department of Education	Jeffrey Aboumrad	Vacant	No Term
Florida Agency for Health Care Administration	Reeda Harris	Pamela Hagley	No Term
Regional Workforce Development Board	Phyllis Marty	Anna Mendoza	No Term
Veteran Services	Barbara Fischer	Vacant	6/30/2023
Local Mass Transit	Not Applicable	Not Applicable	No Term
Private Transportation Industry	Vacant	Vacant	6/30/2022
Local Medical Community	Vacant	Vacant	6/30/2022

**COLUMBIA, HAMILTON AND SUWANNEE  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEMBERSHIP CERTIFICATION**

Name: North Central Florida Regional Planning Council  
 Address: 2009 N.W. 67th Place  
Gainesville, Florida 32653-1603

The Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Thomas Demps, Chair

REPRESENTATION	MEMBER	ALTERNATE	TERM ENDING
Local Elected Official Hamilton County	Commissioner Brown	Not Applicable	No Term
Local Elected Official Suwannee County	Commissioner Land	Not Applicable	No Term
Local Elected Official Columbia County	Commissioner Witt	Not Applicable	No Term
Elderly	John Koch	Vacant	6/30/2023
Disabled	Vacant	Vacant	6/30/2024
Citizen Advocate	Terri Harmon	Louie Goodin	6/30/2024
Citizen Advocate/User	Vacant	Vacant	6/30/2024
Children at Risk	Audre' J. Washington	Vacant	6/30/2022
Florida Association for Community Action	Matthew Pearson	Vacant	6/30/2023
Public Education	Daniel Taylor	Vacant	No Term
Florida Agency for Persons with Disabilities	Sheryl Stanford	Sylvia Bamburg	No Term
Florida Department of Transportation	Christina Nalsen	Lauren Adams	No Term
Florida Department of Children and Families	Kay Tice	Amanda Bryant	No Term
Florida Department of Elder Affairs	Bruce Evans	Dwight Law	No Term
Florida Department of Education	Jeff Aboumrad	Vacant	No Term
Florida Agency for Health Care Administration	Pamela Hagley	Reeda Harris	No Term
Regional Workforce Development Board	Diane Head	Elizabeth Wetherington	No Term
Veteran Services	Jonathan Law, Jr.	Lee Abersold	6/30/2023
Local Mass Transit	Not Applicable	Not Applicable	No Term
Private Transportation Industry	Vacant	Vacant	6/30/2022
Local Medical Community	Sandra Buck Camp	Vacant	6/30/2022

**DIXIE COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEMBERSHIP CERTIFICATION**

Name: North Central Florida Regional Planning Council  
 Address: 2009 N.W. 67th Place  
Gainesville, Florida 32653-1603

The Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Thomas Demps, Chair

REPRESENTATION	MEMBER	ALTERNATE	TERM ENDING
Local Elected Official/Chair	Commissioner Storey		No Term
Elderly	Vacant	Vacant	6/30/2023
Disabled	Vacant	Vacant	6/30/2024
Citizen Advocate	Vacant	Vacant	6/30/2024
Citizen Advocate/User	Vacant	Vacant	6/30/2024
Children at Risk	Sandra Woodard	Brooke Ward	6/30/2022
Florida Association for Community Action	Vacant	Vacant	6/30/2023
Public Education	Vacant	Vacant	No Term
Florida Agency for Persons with Disabilities	Sheryl Stanford	Sylvia Bamburg	No Term
Florida Department of Transportation	Christina Nalsen	Lauren Adams	No Term
Florida Department of Children and Families	John Wisker	Vacant	No Term
Florida Department of Elder Affairs	Vacant	Vacant	No Term
Florida Department of Education	Jeff Aboumrad	Vacant	No Term
Florida Agency for Health Care Administration	Vacant	Vacant	No Term
Regional Workforce Development Board	Elizabeth Wetherington	Vacant	No Term
Veteran Services	Vacant	Vacant	6/30/2023
Local Mass Transit	Not Applicable	Not Applicable	No Term
Private Transportation Industry	Vacant	Vacant	6/30/2022
Local Medical Community	Matthew Ferguson	Allison Stevens	6/30/2022

**GILCHRIST COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEMBERSHIP CERTIFICATION**

Name: North Central Florida Regional Planning Council  
 Address: 2009 N.W. 67th Place  
Gainesville, Florida 32653-1603

The Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Thomas Demps, Chair

<b>REPRESENTATION</b>	<b>MEMBER</b>	<b>ALTERNATE</b>	<b>TERM ENDING</b>
Local Elected Official/Chair	Commissioner Poitevint		No Term
Elderly	Richard Esseck	Vacant	6/30/2023
Disabled	Leslie Esseck	Vacant	6/30/2024
Citizen Advocate	Vacant	Vacant	6/30/2024
Citizen Advocate/User	Vacant	Vacant	6/30/2024
Children at Risk	Sandra Woodard	Brooke Ward	6/30/2022
Florida Association for Community Action	Vacant	Vacant	6/30/2023
Public Education	Michelle Walker-Crawford	Vacant	No Term
Florida Agency for Persons with Disabilities	Sheryl Stanford	Sylvia Bamburg	No Term
Florida Department of Transportation	Christina Nalsen	Lauren Adams	No Term
Florida Department of Children and Families	Vacant	Vacant	No Term
Florida Department of Elder Affairs	Pastor Ralph Williams	Vacant	No Term
Florida Department of Education	Jeff Aboumrad	Vacant	No Term
Florida Agency for Health Care Administration	Reeda Harris	Pamela Hagley	No Term
Regional Workforce Development Board	Elizabeth Wetherington	Vacant	No Term
Veteran Services	Vacant	Vacant	6/30/2023
Local Mass Transit	Not Applicable	Not Applicable	No Term
Private Transportation Industry	Vacant	Vacant	6/30/2022
Local Medical Community	Brittney Keeling	Krishna Stemple	6/30/2022

**LAFAYETTE COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEMBERSHIP CERTIFICATION**

Name: North Central Florida Regional Planning Council  
 Address: 2009 N.W. 67th Place  
Gainesville, Florida 32653-1603

The Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Thomas Demps, Chair

<b>REPRESENTATION</b>	<b>MEMBER</b>	<b>ALTERNATE</b>	<b>TERM ENDING</b>
Local Elected Official/Chair	Commissioner Walker		No Term
Elderly	Vacant	Vacant	6/30/2023
Disabled	Vacant	Vacant	6/30/2024
Citizen Advocate	Vacant	Vacant	6/30/2024
Citizen Advocate/User	Vacant	Vacant	6/30/2024
Children at Risk	Vacant	Vacant	6/30/2022
Florida Association for Community Action	Vacant	Vacant	6/30/2023
Public Education	Joey Pearson	Vacant	No Term
Florida Agency for Persons with Disabilities	Sheryl Stanford	Sylvia Bamburg	No Term
Florida Department of Transportation	Christina Nalsen	Lauren Adams	No Term
Florida Department of Children and Families	Kay Tice	Vacant	No Term
Florida Department of Elder Affairs	Eva K. Bolton	Vacant	No Term
Florida Department of Education	Vacant	Vacant	No Term
Florida Agency for Health Care Administration	Vacant	Vacant	No Term
Regional Workforce Development Board	Diane Head	Anthony Jennings	No Term
Veteran Services	Vacant	Vacant	6/30/2023
Local Mass Transit	Not Applicable	Not Applicable	No Term
Private Transportation Industry	Vacant	Vacant	6/30/2022
Local Medical Community	Vacant	Vacant	6/30/2022

**LEVY COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEMBERSHIP CERTIFICATION**

Name: North Central Florida Regional Planning Council  
 Address: 2009 N.W. 67th Place  
Gainesville, Florida 32653-1603

The Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Thomas Demps, Chair

REPRESENTATION	MEMBER	ALTERNATE	TERM ENDING
Local Elected Official/Chair	Commissioner Meeks		No Term
Elderly	Vacant	Vacant	6/30/2023
Disabled	Vacant	Vacant	6/30/2024
Citizen Advocate	Vacant	Vacant	6/30/2024
Citizen Advocate/User	Tammy Jean Ippolito	Vacant	6/30/2024
Children at Risk	Sandra Woodard	Brooke Ward	6/30/2022
Florida Association for Community Action	Tiffany McKenzie	Vacant	6/30/2023
Public Education	Gary Masters	Joseph Wain	No Term
Florida Department of Transportation	Christina Nalsen	Lauren Adams	No Term
Florida Department of Children and Families	John Wisker	Amy Burton	No Term
Florida Department of Elder Affairs	Matthew Pearson	Vacant	No Term
Florida Department of Education	Jeff Aboumrad	Vacant	No Term
Florida Agency for Health Care Administration	Reeda Harris	Pamela Hagley	No Term
Regional Workforce Development Board	Larry Trowbridge	Cindy LeCouris	No Term
Veteran Services	Robert E. Lowyns	Vacant	6/30/2023
Local Mass Transit	Not Applicable	Not Applicable	No Term
Private Transportation Industry	Vacant	Vacant	6/30/2022
Local Medical Community	Vacant	Vacant	6/30/2022



**MADISON COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEMBERSHIP CERTIFICATION**

Name: North Central Florida Regional Planning Council  
 Address: 2009 N.W. 67th Place  
Gainesville, Florida 32653-1603

The Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Thomas Demps, Chair

<b>REPRESENTATION</b>	<b>MEMBER</b>	<b>ALTERNATE</b>	<b>TERM ENDING</b>
Local Elected Official/Chair	Commissioner Moore		No Term
Elderly	Carl Sims, Jr.	Vacant	6/30/2023
Disabled	Paula Arnold	Vacant	6/30/2024
Citizen Advocate	Vacant	Vacant	6/30/2024
Citizen Advocate/User	Vacant	Vacant	6/30/2024
Children at Risk	Vacant	Vacant	6/30/2022
Florida Association for Community Action	Matthew Pearson	Vacant	6/30/2023
Public Education	Melinda Richie	Vacant	No Term
Florida Agency for Persons with Disabilities	Sheryl Stanford	Sylvia Bamburg	No Term
Florida Department of Transportation	Christina Nalsen	Lauren Adams	No Term
Florida Department of Children and Families	Steve Russell	Vacant	No Term
Florida Department of Elder Affairs	Elizabeth Blakely	Vacant	No Term
Florida Department of Education	Vacant	Vacant	No Term
Florida Agency for Health Care Administration	Vacant	Vacant	No Term
Regional Workforce Development Board	Diane Head	Anthony Jennings	No Term
Veteran Services	Alvin Swilley	Vacant	6/30/2023
Local Mass Transit	Not Applicable	Not Applicable	No Term
Private Transportation Industry	Vacant	Vacant	6/30/2022
Local Medical Community	Leila Rykard	Vacant	6/30/2022

**UNION COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEMBERSHIP CERTIFICATION**

Name: North Central Florida Regional Planning Council  
 Address: 2009 N.W. 67th Place  
Gainesville, Florida 32653-1603

The Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Thomas Demps, Chair

REPRESENTATION	MEMBER	ALTERNATE	TERM ENDING
Local Elected Official/Chair	Commissioner Perez		No Term
Elderly	Vacant	Vacant	6/30/2023
Disabled	Vacant	Vacant	6/30/2024
Citizen Advocate	Vacant	Vacant	6/30/2024
Citizen Advocate/User	Vacant	Vacant	6/30/2024
Children at Risk	Vacant	Vacant	6/30/2022
Florida Association for Community Action	Vacant	Vacant	6/30/2023
Public Education	Vacant	Vacant	No Term
Florida Agency for Persons with Disabilities	Sheryl Stanford	Sylvia Bamburg	No Term
Florida Department of Transportation	Christina Nalsen	Lauren Adams	No Term
Florida Department of Children and Families	Vacant	Vacant	No Term
Florida Department of Elder Affairs	Libby Murphy	Vacant	No Term
Florida Department of Education	Jeff Aboumrad	Vacant	No Term
Florida Agency for Health Care Administration	Reeda Harris	Pamela Hagley	No Term
Regional Workforce Development Board	Elizabeth Wetherington	Vacant	No Term
Veteran Services	Barbara Fischer	Vacant	6/30/2023
Local Mass Transit	Not Applicable	Not Applicable	No Term
Private Transportation Industry	Vacant	Vacant	6/30/2022
Local Medical Community	John "Dan" Mann	Vacant	6/30/2022




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March 17, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Local Coordinating Board Appointment

RECOMMENDATION:

**Appoint Elizabeth Wetherington the alternate Regional Workforce Board Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board, and the voting Regional Workforce Board Representative on the Dixie County, Gilchrist County and Union County Transportation Disadvantaged Coordinating Boards.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended Elizabeth Wetherington be appointed the alternate Regional Workforce Board on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board, and the voting Regional Workforce Board Representative on the Dixie County, Gilchrist County and Union County Transportation Disadvantaged Coordinating Boards.

If you have any questions concerning this matter, please do not hesitate to contact me.





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March 17, 2022

TO: Council Members  
 FROM: Scott R. Koons, AICP, Executive Director *SRK*  
 SUBJECT: Proclamation Proclaiming April 2022 as County Government Month

RECOMMENDATION

**Adopt the attached proclamation proclaming April 2022 as County Government Month.**

BACKGROUND

County Government Month is celebrated each April by counties across the country to raise public awareness and understanding about the roles and responsibilities of county government.

Counties participate in County Government Month by hosting a variety community outreach events and activities. These include tours of county facilities, recognition ceremonies for county employees and volunteers, distribution of information about county programs and services, sponsoring student essay or art contests, meetings with business and community leaders and adoption of resolutions.

The National Association of Counties encourages counties across the country to actively promote county government programs and services throughout the month.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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# PROCLAMATION

## PROCLAIMING THE MONTH OF APRIL 2022 AS COUNTY GOVERNMENT MONTH

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

WHEREAS, counties move America forward by building infrastructure, maintaining roads and bridges, providing health care, administrating justice, keeping communities safe, running election, managing solid waste, keeping records and much more; and

WHEREAS, counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in effective and cost-effective ways; and

WHEREAS, in order to remain healthy, vibrant, safe and economically competitive, America's counties provide transportation and infrastructure services that play a key role in everything from daily commutes to shipping goods around the world; and

WHEREAS, the National Association of Counties has designated April as County Government Month and encouraged counties across the country to actively promote their programs and services to the public they serve.

NOW, THEREFORE, the North Central Florida Regional Planning Council, hereby proclaims April 2021 as County Government Month throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 24th day of March 2022.

ATTEST:

SEAL

\_\_\_\_\_  
Janice D. Mortimer, Secretary-Treasurer

\_\_\_\_\_  
Thomas Demps, Chair







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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

March 17, 2022

TO: Council Members  
 FROM: Scott R. Koons, AICP, Executive Director *SRK*  
 SUBJECT: Proclamation Proclaiming April 11-15, 2022 as Community Development Week

RECOMMENDATION

**Adopt the attached proclamation proclaiming April 11-15, 2022 as Community Development Week.**

BACKGROUND

Community Development Week has been designated by the National Community Development Association to bring attention to the Community Development Block Grant Program and the HOME Investment Partnerships Program. Communities across the north central Florida region have made contributions to the viability of the housing stock, infrastructure, public services and economic vitality of their communities using federal funding from these programs.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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# PROCLAMATION

## PROCLAIMING APRIL 11-15, 2022 AS COMMUNITY DEVELOPMENT WEEK

WHEREAS, the week of April 11-15, 2022 has been designated as National Community Development Week to recognize and celebrate the Community Development Block Grant Program and the HOME Investment Partnerships Program; and

WHEREAS, since 1975, the Community Development Block Grant Program has provided funding and flexibility to local communities to provide affordable housing, a suitable living environment and economic opportunities; and

WHEREAS, since, 1992, the HOME Program has created and preserved affordable housing for low-income families; and

WHEREAS, communities across the north central Florida region have made contributions to the viability of the housing stock, infrastructure, public services and economic vitality of their communities using federal funding from these two programs.

NOW, THEREFORE, the North Central Florida Regional Planning Council, hereby proclaims April 11-15, 2022 as National Community Development Week in the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 24th day of March 2022.

ATTEST:

SEAL

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Janice D. Mortimer, Secretary-Treasurer

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Thomas Demps, Chair





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March 17, 2022

TO: Executive Committee  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Bylaws Proposed Amendments

RECOMMENDATION:

**Recommend that the Council amend Section 6 Officers-Duties-Term of Office and Section 8 Standing and Special Committees of the Council Bylaws to delete the Secretary-Treasurer officer position, delete the Executive Committee Member position, add a separate Treasurer officer position, add a separate Secretary officer position, and delete the review of amendments to developments of regional impact as a duty of the Clearinghouse Committee to be effective May 26, 2022.**

BACKGROUND:

Please find attached proposed amendments to the Council Bylaws in underline and strike through format. Words bolded and underlined are proposed to be added and words bolded and struck through are proposed to be deleted.

The following is a list of the bylaws proposed amendments to Section 6 Officers-Duties-Term of Office and Section 8 Standing and Special Committees.

1. Delete the Secretary-Treasurer officer position;
2. Delete the Executive Committee Member position;
3. Add a separate Treasurer officer position;
4. Add a separate Secretary officer position; and
5. Delete the review of amendments to developments of regional impact as a duty of the Clearinghouse Committee.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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Words **bolded and underlined** have been added.  
Words ~~bolded and struck through~~ have been deleted.

## Section 6: Officers---Duties---Term of Office.

- (1) The members of the Council shall elect a Chair, Vice-Chair, **and Secretary** -Treasurer **and Secretary** to serve as officers of the Council. The officers shall be elected from among the members of the Council and may be elected or gubernatorial appointees no more than one (1) of who may be from representatives appointed by the same general purpose local governmental unit and no more than one (1) may be a gubernatorial appointee from the same county as another gubernatorial appointee. When a vacancy occurs among the officers, the vacancy shall be filled in the same manner in which the preceding officers were originally elected.
- (2) The officers shall perform the duties enumerated below and other duties prescribed by the Council:
  - (a) The Chair shall preside at meetings of the Council and of the Board; sign, with the counter-signature of the Secretary-Treasurer, or Executive Director, as authorized by the Council, any contracts or other instruments which is deemed in the Council's best interest; and perform such other duties incident to the office as may be prescribed by the Council.
  - (b) The Vice-Chair shall assist the Chair in the performance of the Chair's duties, and either in the absence of the Chair or in the event of the Chair's inability or refusal to act, shall have the powers and shall perform the duties of the Chair.
  - ~~(e)~~**(d)** The Secretary-Treasurer shall see that minutes of the meetings and the records of the Council are kept; attest the signatures of the Council officers; and see that notices are duly given in accordance with the provisions of these Bylaws or as required by law. **Further, the Secretary shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.**
  - ~~(d)~~**(c)** The Secretary-Treasurer shall, see that proper financial records of the Council are maintained in accordance with generally accepted governmental accounting principles. Further, the Secretary-Treasurer shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.
- (3) Each member elected to an office shall serve for one (1) year or until a successor is elected, and shall not be eligible for reelection to the same officer position in a succeeding year once their service for the one (1) year term of office has been completed and provided that the immediate past-Chair shall not be eligible to be elected to another officer ~~or Executive Committee member~~ position until two (2) years have elapsed following the end of their term as immediate past-Chair nor shall an elected official immediate past-Chair be succeeded in the office of Chair by a representative appointed by the same general purpose governmental unit or a gubernatorial appointee from the same county as another gubernatorial appointee.
- (4) Newly elected officers shall be declared installed following the election, and shall assume the duties of office upon adjournment of the Annual Meeting at which they are elected.

Words **bolded and underlined** have been added.  
Words ~~bolded and struck through~~ have been deleted.

## Section 8: Standing and Special Committees.

(1) There shall be maintained four standing committees as follows:

(a) Executive Committee.

1. The Executive Committee shall be composed of the Council officers and the immediate past-Chair, or another Council member selected by the Council if the immediate past-Chair is not a member of the Council, ~~and one (1) additional member selected by the Council.~~
2. The Executive Committee shall have the duty to conduct the business of the Council between regular meetings and advise the Council of matters of day-to-day operations. Any action taken by the Executive Committee between regular meetings shall be placed on the agenda to be ratified by the Council at the next regularly scheduled meeting.
3. In the event the Council fails to assemble a quorum for the purpose of transacting business at any regular or called meeting, the Executive Committee is authorized to act on behalf of the Council at the time and place of a scheduled meeting. In such instances, all members of the Council who are present may vote on items considered by the Executive Committee, and a majority of those voting shall decide any question under consideration. Actions of the Executive Committee shall be final.
4. The Executive Committee shall also act as the Personnel Committee for the Council.

(b) Finance Committee.

The Finance Committee shall be composed of two (2) Council members appointed by the Chair and ratified by the Council, and the ~~Secretary~~-Treasurer who shall be the Finance Committee Chair. The purpose of the Finance Committee shall be to develop and to recommend an annual budget and budget amendment(s) to the Council for consideration. The Finance Committee shall also, review the annual financial audit of the Council and recommend the annual financial audit to the Council for consideration.

(c) Program Committee.

The Program Committee shall be composed of eight (8) members appointed by the Chair and ratified by the Council, and the Vice-Chair who shall be the Program Committee Chair. The purpose of the Program Committee shall be to develop and recommend an Annual Work Program (Overall Program Design) to the Council for consideration.

(d) Clearinghouse Committee.

The Clearinghouse Committee shall be composed of nine (9) Council members appointed by the Chair and ratified by the Council. The Clearinghouse Committee shall have the following responsibilities:

- ~~1. To review amendments to Developments of Regional Impact and make recommendations to the Council for final action;~~
- 2 1.** To review proposals to nominate for consideration possible Areas of Critical State Concern and make recommendations to the Council for final action;



**Words bolded and underlined have been added.**  
**Words ~~bolded and struck through~~ have been deleted.**

- 3 2.** To review comprehensive plans or amendments thereto of local governments and make recommendations to the Council for final action, except in the case of comprehensive plans or amendments thereto of local governments which require action prior to the next regular meetings of the Council, in which case, the Clearinghouse Committee is delegated the responsibility for forwarding comments to the Florida Department of Economic Opportunity or its successor agency pursuant to Chapter 163, Florida Statutes as amended, and local governments; and
- 4 3.** To provide policy oversight to staff reviews of proposals/projects submitted to the Council for review pursuant to Presidential Executive Order 12372 and Gubernatorial Executive Order 83-150, the Intergovernmental Coordination and Review Process.

The Clearinghouse Committee shall develop procedures where necessary to guide actions of the Clearinghouse Committee and staff and present the proposed procedures to the Council for approval.

(2) Special Ad Hoc or Advisory Committees.

The Council shall establish and maintain such Special Ad Hoc or Advisory Committees as it deems necessary to carry out the purposes and objectives of the Council. Special Ad Hoc or Advisory Committees shall be created or dissolved by the Chair subject to approval of the Council.

(3) Committee Appointment.

All committees and chairpersons thereof shall be appointed by the Council Chair subject to ratification by the Council unless otherwise provided herein.

